

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Replacement Call Recording System for the 311 Citizen’s Service Center and the Tax Commissioner’s Office – Cooperative Purchase
INITIATED BY:	Finance Department

It is requested that Council approve the purchase of a replacement call recording system from CDW Government, LLC (Chicago, IL) in the amount of \$24,986.01 for software/installation, and \$24,739.00 for the software license; for a total purchase amount of \$49,725.01. The purchase will be accomplished by Cooperative Purchasing via Sourcwell Contract #081419-CDW.

The current call recording system for 311 and the Tax Commissioner’s Office only records when employees are working in their CCG offices. Due to COVID-19, more employees are working from home. Consequently, this replacement system will enable call recording whether the employee is working in the office or working from home.

The purchase will be accomplished by Cooperative Purchase via Request for Proposal (RFP) Contract #081419, initiated by Sourcwell, whereby CDW Government, LLC was one of the successful vendors contracted to provide Technology Catalog Solutions. The contract, which commenced December 1, 2019, is good through October 30, 2023, with an option to renew for a fifth year. Sourcwell is a Service Cooperative created by Minnesota Statute 123A.21. This statute was created in 1978 and revised in 1995 to allow participating governmental and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power. The RFP process utilized by Sourcwell meets the requirements of the City’s Procurement Ordinance; additionally, cooperative purchasing is authorized per Section 3-118 of the Procurement Ordinance.

Funds are available in the FY21 Budget: LOST Infrastructure Fund – Information Technology – Infrastructure LOST – Software Lease – 311 Constituent Management System; 0109 – 210 – 9901 – LOST – 6541 – 90004 – 20200.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF A REPLACEMENT CALL RECORDING SYSTEM FROM CDW GOVERNMENT, LLC (CHICAGO, IL) IN THE AMOUNT OF \$24,986.01 FOR SOFTWARE/INSTALLATION, AND \$24,739.00 FOR THE SOFTWARE LICENSE; FOR A TOTAL PURCHASE AMOUNT OF \$49,725.01. THE PURCHASE WILL BE ACCOMPLISHED BY COOPERATIVE PURCHASING VIA SOURCEWELL CONTRACT #081419-CDW.

WHEREAS, the current call recording system for 311 and the Tax Commissioner’s Office only records when employees are working at their CCG offices. Due to COVID, more employees are working from home. Consequently, this replacement system will enable call recording whether the employee is working in the office or working from home; and,

WHEREAS, the purchase will be accomplished by Cooperative Purchase via Request for Proposal (RFP) Contract #081419, initiated by Sourcewell, whereby CDW Government, LLC was one of the successful vendors contracted to provide Technology Catalog Solutions. The contract, which commenced December 1, 2019, is good through October 30, 2023, with an option to renew for a fifth year. Sourcewell is a Service Cooperative created by Minnesota Statute 123A.21. This statute was created in 1978 and revised in 1995 to allow participating governmental and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power. The RFP process utilized by Sourcewell meets the requirements of the City’s Procurement Ordinance; additionally, cooperative purchasing is authorized per Section 3-118 of the Procurement Ordinance.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase a replacement call recording system from CDW Government, LLC (Chicago, IL) in the amount of \$24,986.01 for software/installation, and \$24,739.00 for the software license; for a total purchase amount of \$49,725.01. The purchase will be accomplished by Cooperative Purchasing via Sourcewell Contract #081419-CDW. Funds are available in the FY21 Budget: LOST Infrastructure Fund – Information Technology – Infrastructure LOST – Software Lease – 311 Constituent Management System; 0109 – 210 – 9901 – LOST – 6541 – 90004 – 20200.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2021 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting _____.
Councilor Barnes voting _____.
Councilor Crabb voting _____.
Councilor Davis voting _____.

Councilor Garrett voting _____.
Councilor House voting _____.
Councilor Huff voting _____.
Councilor Thomas voting _____.
Councilor Tucker voting _____.
Councilor Woodson voting _____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor