

**From:** [Chatt Hall](#)  
**To:** [Sandra T Davis](#)  
**Cc:** [Lindsey Mclmore](#)  
**Subject:** Trade Center Authority Member Craig Burgess  
**Date:** Tuesday, September 17, 2024 11:25:53 AM

---

Good morning,

This email is being sent to inform you that due to the lack of attendance during the past twelve months, by member Craig Burgess, and in accordance with Resolution No. 525-02 the position is being considered vacant. The Columbus Iron Works Convention and Trade Center Authority is asking Council to appoint a successor to fill this vacancy as soon as possible.

Craig is in his second term. His first term began October 25, 2019, and he was reappointed in October 2022. His term is due to expire October 2025.

Beginning August 2023 through August 2024, member Craig Burgess was absent five of the seven meeting held. As noted in the recorded minutes of each meeting Craig was absent August 24, 2023, he then attended the October 19<sup>th</sup> and December 28, 2023, meetings, then was absent February 22<sup>nd</sup>, April 25<sup>th</sup>, June 27<sup>th</sup> and August 22, 2024.

Thank you in advance for your assistance in this matter.

*Chatt*

Chasity Hall Deppe  
Administrative Assistant  
Columbus GA Convention and Trade Center  
706-327-4522 (Main)  
706-225-3710 (Office)