

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Ergonomic Training Services for Human Resources
<b>INITIATED BY:</b>	Finance Department

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It is requested that Council authorize the execution of a contract with CareATC, Inc. (Tulsa, OK) to provide ergonomic training services, for the Human Resources Department, in the monthly amount of \$6,554.42 (\$78,653.04 annually), for a one-year period, as well as a one-time implementation fee of \$11,500.00. After the one-year period, it is requested that Council authorize the Department to implement this program for a longer contract term; contingent on employee participation, as well as, the decrease of workplace injuries and return on investment.

The City employs approximately 3,000 people in positions that include office work, field work and public safety occupations. It is important to the City that all these employees utilize best practices to ensure their tasks are carried out safely and with the minimum risk to the health and safety of those employees, their colleagues, and the public. For office workers, this has become particularly important since remote working, at least part of the work week, has become the norm for many departments within the City government. The Athletic Trainer will help reduce the risk of workplace injuries by creating an environment that reduces strain on the body and promotes healthier habits as well as safe work practices. The Athletic Trainer will also help mitigate risks by preventing injuries, reducing liability, and injury prevention, which can decrease workers' compensation claims, as well as, increase the return to work program.

Per Resolution #239-21, Council approved a contract with NFP Corporate Services to provide planning, brokering, implementing and supporting the City's Employee Benefits Plans. In accordance with this Resolution, the Human Resources Department utilized the vendor to broker Ergonomic Training Services. As a result, NFP has brokered the services from CareATC.

Funds will be budgeted appropriately in the applicable fiscal years for this service: Risk Management Int Serv Fund – Human Resources – Workers Compensation – Contractual Services; 0860-220-3820-WCOM-6319 and Risk Management Int Serv Fund – Human Resources – Workers Compensation – Education Training; 0860-220-3820-WCOM-6601.

**A RESOLUTION**

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH CAREATC, INC. (TULSA, OK) TO PROVIDE ERGONOMIC TRAINING SERVICES, FOR THE HUMAN RESOURCES DEPARTMENT, IN THE MONTHLY AMOUNT OF \$6,554.42 (\$78,653.04 ANNUALLY), FOR A ONE-YEAR PERIOD, AS WELL AS A ONE-TIME IMPLEMENTATION FEE OF \$11,500.00. AFTER THE ONE-YEAR PERIOD, IT IS REQUESTED THAT COUNCIL AUTHORIZE THE DEPARTMENT TO IMPLEMENT THIS PROGRAM FOR A LONGER CONTRACT TERM, CONTINGENT ON EMPLOYEE PARTICIPATION, AS WELL AS, THE DECREASE OF WORKPLACE INJURIES AND RETURN ON INVESTMENT.**

**WHEREAS**, the City employs approximately 3,000 people in positions that include office work, field work and public safety occupations. It is important to the City that all these employees utilize best practices to ensure their tasks are carried out safely and with the minimum risk to the health and safety of those employees, their colleagues, and the public. For office workers, this has become particularly important since remote working, at least part of the work week, has become the norm for many departments within the City government. The Athletic Trainer will help reduce the risk of workplace injuries by creating an environment that reduces strain on the body and promotes healthier habits as well as safe work practices. The Athletic Trainer will also help mitigate risks by preventing injuries, reducing liability, and injury prevention, which can decrease workers' compensation claims, as well as, increase return to work program; and,

**WHEREAS**, per Resolution #239-21, Council approved a contract with NFP Corporate Services to provide planning, brokering, implementing and supporting the City's Employee Benefits Plans. In accordance with this Resolution, the Human Resources Department utilized the vendor to broker Ergonomic Training Services. As a result, NFP has brokered the services from CareATC.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager and/or his designee is hereby authorized to execute a contract with CareATC, Inc. (Tulsa, OK) to provide ergonomic training services, for the Human Resources Department, in the monthly amount of \$6,554.42 (\$78,653.04 annually), for a one-year period, as well as a one-time implementation fee of \$11,500.00. After the one-year period, the City Manager and/or his designee is further authorized to implement this program for a longer contract term; contingent on employee participation, as well as, the decrease of workplace injuries and return on investment. Funds will be budgeted appropriately in the applicable fiscal years for this service: Risk Management Int Serv Fund – Human Resources – Workers Compensation – Contractual Services; 0860-220-3820-WCOM-6319 and Risk Management Int Serv Fund – Human Resources – Workers Compensation – Education Training; 0860-220-3820-WCOM-6601.

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Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_ day of \_\_\_\_\_, 2024 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen	voting _____
Council District 1 Seat	voting _____
Councilor Chambers	voting _____
Councilor Cogle	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor Huff	voting _____
Councilor Thomas	voting _____
Councilor Tucker	voting _____

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Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson III, Mayor