

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>Maintenance Services for Security Locking Systems/Door Hinges (Annual Contract) – RFB No. 20-0058</b>
<b>INITIATED BY:</b>	Finance Department

It is requested that Council authorize an annual contract with Unique Security, Inc. (Montgomery, AL) to provide maintenance services related to security locking systems and door hinges at the Muscogee County Jail for the estimated annual contract value of \$13,200.00.

The services shall be procured on an as-needed basis for both Jail towers, the Jail Annex and the Jail Administration areas; the old 1939 Jail will not be included in this contract. The services shall include cleaning, servicing and repairing all sliding and/or swing doors (security hollow metal). Also, closers, door position switches, hinges, cylinders, raised and flush pulls, and any other hardware on security doors shall be checked and repaired if possible.

The contract period shall be for two (2) years with the option to renew for three (3) additional twelve-month periods. Renewal of the contract is contingent upon the mutual agreement of the vendor and the City.

This bid was posted on the webpage of the Purchasing Division and the Georgia Procurement Registry. This bid has been advertised, opened and reviewed. Two bids were received on April 15, 2020. The bidders were:

DESCRIPTION	UNIQUE SECURITY, INC. (MONTGOMERY, AL)	CORNERSTONE DETENTION PRODUCTS (TANNER, AL)
<b>I. ALL-INCLUSIVE COST TO PROVIDE THE SPECIFIED PREVENTATIVE MAINTENANCE SERVICES:</b>		
Semi-Annual Cost	\$6,600.00	\$26,242.00
Total Annual Cost	<b>\$13,200.00</b>	\$97,935.00
<b>II. SERVICE CALLS AND EMERGENCY CALLS</b>		
<b>A. Preventative Maintenance:</b>		
Journeyman cost per hour	<b>\$95.00</b>	\$95.00
Apprentice cost per hour	<b>\$70.00</b>	\$80.00
<b>B. Travel Time and Cost</b>		
Miles to Site	<b>95</b>	96
Time to Site	<b>1.5 hours</b>	1 - 1.5 hours
Cost per Mile	<b>\$0.58</b>	\$0.58
<b>C. Purchase Parts cost plus percentage</b>		
	<b>25%</b>	20%

D. Emergency Service Calls		
Per Hour	<b>\$170.00</b>	\$95.00
Per Hour (After 5:00 p.m., weekends, holidays)	<b>\$200.00</b>	\$95.00
E. Do you have a local maintenance tech in Columbus?	<b>No</b>	No
F. Can you respond to a call within one hour?	<b>No</b>	No response
If no, how long?	<b>1 - 1.5 hours</b>	1 - 1.5 hours

Funds are budgeted each fiscal year for this ongoing expense: General Fund – Sheriff – Detention – Jail – Contractual Services; 0101-550-2600-JAIL-6319.

**A RESOLUTION**

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING AN ANNUAL CONTRACT WITH UNIQUE SECURITY, INC. (MONTGOMERY, AL) TO PROVIDE MAINTENANCE SERVICES RELATED TO SECURITY LOCKING SYSTEMS AND DOOR HINGES AT MUSCOGEE COUNTY JAIL FOR THE ESTIMATED ANNUAL CONTRACT VALUE OF \$13,200.00.**

**WHEREAS**, the services will be procured on an as-needed basis for both Jail towers, the Jail Annex and the Jail Administration areas; the old 1939 Jail will not be included in this contract. The services shall include cleaning, servicing and repairing all sliding and/or swing doors (security hollow metal). Also, closers, door position switches, hinges, cylinders, raised and flush pulls, and any other hardware on security doors shall be checked and repaired if possible; and,

**WHEREAS**, the contract period shall be for two (2) years with the option to renew for three (3) additional twelve-month periods. Renewal of the contract is contingent upon the mutual agreement of the vendor and the City.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to execute an annual contract with Unique Security, Inc. (Montgomery, AL) to provide maintenance services related to security locking systems and door hinges at Muscogee County Jail for the estimated annual contract value of \$13,200.00. Funds are budgeted each fiscal year for this ongoing expense: General Fund – Sheriff – Detention – Jail – Contractual Services; 0101-550-2600-JAIL-6319.

\_\_\_\_\_  
Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

- Councilor Allen voting \_\_\_\_\_.
- Councilor Barnes voting \_\_\_\_\_.
- Councilor Crabb voting \_\_\_\_\_.
- Councilor Davis voting \_\_\_\_\_.
- Councilor Garrett voting \_\_\_\_\_.
- Councilor House voting \_\_\_\_\_.
- Councilor Huff voting \_\_\_\_\_.
- Councilor Thomas voting \_\_\_\_\_.
- Councilor Thompson voting \_\_\_\_\_.
- Councilor Woodson voting \_\_\_\_\_.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson III, Mayor