

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Heating & Refrigeration Supplies (Annual Contract) – RFB No. 20-0047
INITIATED BY:	Finance Department

It is requested that Council approve the annual contract with Refrigeration Supplies, Inc. dba Johnstone Supply #265 (Columbus, GA) to provide heating and refrigeration supplies for the Public Works Department/Facilities Maintenance Division, on an “as needed” basis, for the estimated annual contract value of \$10,211.17.

The Public Works Department/Facilities Maintenance Division will purchase heating and refrigeration supplies to be used for maintenance purposes and installation at City facilities. The City reserves the right to add additional related items within the contract period.

The term of the contract shall be for two (2) years with the option to renew for three (3) additional twelve-month periods. Contract renewal is contingent upon the mutual agreement of the City and the Contractor.

Bid specifications were posted on the web pages of the Purchasing Division and Georgia Procurement Registry. Two (2) bids were received on March 18, 2020. This bid has been advertised, opened and reviewed. The bidders were:

Refrigeration Supplies, Inc. dba Johnstone Supply #265 (Columbus, GA)	\$10,211.17
Wittichen Supply Co. (Columbus, GA)	\$20,546.24

Funds are budgeted each fiscal year for this on-going expense: General Fund – Public Works – Other Maintenance/Repairs – Building Maintenance/General Government; 0101-260-3710-REPA-6529.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE ANNUAL CONTRACT WITH REFRIGERATION SUPPLIES, INC., DBA JOHNSTONE SUPPLY #265 (COLUMBUS, GA) TO PURCHASE HEATING AND REFRIGERATION SUPPLIES FOR THE PUBLIC WORKS DEPARTMENT/FACILITIES MAINTENANCE DIVISION, ON AN “AS NEEDED” BASIS, FOR THE ESTIMATED ANNUAL CONTRACT VALUE OF \$10,211.17.

WHEREAS, the Contractor will provide heating and refrigeration supplies to be used for maintenance and installation at City facilities; and,

WHEREAS, the initial term of the contract shall be for two (2) years with option to renew for three (3) additional twelve-month periods. Contract renewal is contingent upon the mutual agreement of the City and the Contractor.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to execute the annual contract with Refrigeration Supplies, Inc. dba Johnstone Supply #265 (Columbus, GA) to purchase heating and refrigeration supplies for the Public Works Department/Facilities Maintenance Division, on an “as needed” basis, for the estimated annual contract value of \$10,211.17. Funds are budgeted each fiscal year for this on-going expense: General Fund – Public Works – Other Maintenance/Repairs – Building Maintenance/General Government; 0101-260-3710-REPA-6529.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

- Councilor Allen voting _____.
- Councilor Barnes voting _____.
- Councilor Crabb voting _____.
- Councilor Davis voting _____.
- Councilor Garrett voting _____.
- Councilor House voting _____.
- Councilor Huff voting _____.
- Councilor Thomas voting _____.
- Councilor Thompson voting _____.
- Councilor Woodson voting _____.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson III, Mayor