

**COLUMBUS BOARD OF HEALTH
Meeting Minutes**

District Administration Conference Room / MS Teams Hybrid Meeting

Date: June 28, 2023

<p>Presiding: James Lopez, DDS</p> <p>Attending Board Members: Sylvester McRae, MD; Joy Adegbile, MD; Devica Alappan, MD; Yasmin Cathright, Marci Norris (City Mgr. office)</p> <p>Not Present: Rebecca Covington (Mayor’s Office)</p> <p>Others Present: Beverley Townsend, MD; Joanne Strickland; Steve Gunby; Pam Kirkland; Michelle Crawford; Kristi Ludy; Brandi Nelson; Latrice Johnson; Berta Cox; Jacqueline Knight, Jeananne Polhamus (MCSD)</p>			
Agenda Topic	Discussion	Decision	Responsibility
Call to order	<p>Dr. Lopez:</p> <ul style="list-style-type: none"> Called the meeting to order at 1:00 pm. Acknowledged a quorum was present. 	Roll call was done by Berta Cox. A quorum was present.	None
Approval of Agenda	<p>Dr. Lopez:</p> <p>Referred to the June meeting agenda as delivered to all board members. With no questions or discussion from the members, asked for a motion for approval of the agenda.</p>	Motioned by Dr. Adegbile to accept Agenda as written; seconded by Yasmin Cathright; approved by all members present.	None
Discussion and Approval of Minutes	<p>Dr. Lopez:</p> <p>Referred to minutes from May 24, 2023 meeting as delivered to all board members. With no questions or discussion from the members, asked for a motion for approval of the minutes.</p>	Motioned by Dr. Adegbile to accept minutes as written; seconded by Yasmin Cathright; approved by all members present.	Berta Cox
Commissioner of Health Report	<p>Dr. Beverley Townsend:</p> <ul style="list-style-type: none"> Stated that staff is working hard to complete closeout for this fiscal year that ends June 30th. Stated that we recently received some information from the state that board of health members must meet in person by state law. Health department staff are not required to attend in person but can continue to attend virtually or by phone. 		

	<ul style="list-style-type: none"> • Stated since COVID funding ends June 30, 2023 staff that were paid through those funds were given 60 days' notice that those jobs would be ending. • Stated that we are in the process of setting up our mobile units to go out to provide services for those who are unable to come into our health departments due to things such as transportation problems. 		
Financial Report	<p>Joanne Strickland, District Administrator:</p> <ul style="list-style-type: none"> • Presented the FY23 financial overview as of May 31, 2023, emailed to all members and provided in notebooks for in-person members. • Our FY23 current budget is \$11,381,543.00 There have been six budget revisions during this period. Line 3 shows total expenses through the end of May are \$10,554,700.31 which is on target for 11 months of operations and is 92% of our budget. Line 4 shows the comparison of expenses to last year with an increased variance of \$3,041,470.89. This is due to the cost-of-living adjustment (COLA) mentioned previously that all employees received, and we are also now centralized for payroll and accounting. Line 5 shows a total fee income is \$968,622.89 and lines 6 through 17 show the breakdown of fund sources and their comparison to the same time last year. Line 18 shows variance at a decrease of \$21,781.33 due mostly to less COVID19 vaccines being administered. Line 19 shows the prior year admin claiming income, which we received an increase of \$242,871.22. <p>As always, we provide the backup spreadsheet by line item for expenses and revenue sources. Page 12 shows the total grants governed by the Columbus Board of Health (all are on target for 11 months of operation).</p> <p>No further comments/questions.</p>	The Financial Report is attached and made a part of these minutes.	None
Excused Absences	None	None	None
Old Business	<p>Dr. Lopez:</p> <ul style="list-style-type: none"> • Asked for status of sink hole in parking lot at Columbus Health Department Building on Veterans Parkway. <ul style="list-style-type: none"> ○ Dr. Beverley Townsend stated the city has approved the contract for repairs to begin after July 4th with Wolford Contracting and Gordy Construction. 	None	None

	<p>Dr. Townsend:</p> <ul style="list-style-type: none"> • Stated we continue to have issues with sewage at the Columbus Health Department on Veterans Parkway. There have been blockages due to old/small sewage pipes. We had to evacuate the building and send staff home. We have met with the city, and it will take approximately 3 weeks to repair. During two of those weeks, it won't affect the operations of the health department but one week we will not be able to be open. We asked that it be during a holiday weekend to reduce the number of days we would have to close when we would normally be open. We are currently waiting for the finalization of the plans. <p>Brandi Nelson:</p> <ul style="list-style-type: none"> • Stated that HPV and associated cancer are on the rise. Especially oropharyngeal and anal/rectal cancer in men. This could be tribute to later median age for the onset of this cancer and the low vaccination rate. • Stated that there are 3 commercial HPV vaccines available that cover types 16 and 18 that cause most HPV cancers. <ul style="list-style-type: none"> ○ Dr. McRae asked if there were vaccines that cover other genotypes such as #36. ○ Brandi Nelson reponded currently there is not. 		
New Business	None	None	None
Program Reports	<p>Epidemiology COVID 19 Update – Brandi Nelson:</p> <ul style="list-style-type: none"> • First new case of Monkeypox for 2023 in Georgia was recently reported. It was a 20-year-old black female. We do not know the source of exposure. <p>No further comments/questions</p> <p>Public Information Pam Kirkland, Public Information Officer:</p> <ul style="list-style-type: none"> • Two press releases for June about National Mosquito Awareness Week and National HIV Testing Day. • We did 4 interviews Review of Food Service Establishment Inspections, Restaurant Inspection/Krispy Kreme, Mosquito Control Awareness and National HIV Testing Day. • Social Media Posts contained Public Health on Wheels 	Program reports are attached and made part of these minutes.	None

Columbus and district; Move it Monday; Fatherhood Engagement job posting; District/Holiday closings; Harris County Farmer's Market for Seniors; Harris County Brain & Body Seminar; Scoliosis Awareness Month; Back to School Immunizations; Father's Day; Breast Feeding; Count the Kicks Program; Georgia Family Strong Families Training; Mayor's Summer Reading Club; Juneteenth; Alzheimer's Seminar; Hydrate my State; Harris County Teen Summit..

- TV/Radio/Print/Cable Specific/Social Media/Billboard Campaigns – Back to School Immunizations: Cure Violence campaign; Stop Vaping campaign; Fatherhood Initiative campaign.
- You Tube Channel – West Central Health District-TV commercials and videos, "This is Public Health."

No further questions / comments.

Environmental Health – Kristi Ludy:

Referred members to the Environmental Health report of activities covering the month May 2023.

- The Food and Service program has 680 permitted establishments, and 65 permitted schools. For the period May 1st – May 31st we have conducted 0 temporary food service inspections, 73 routine inspections, 0 follow up inspections, 5 initial inspections and 3 plan reviews. There were 3 informal inspections and 9 complaints and 8 complaint investigations.
- Public Swimming Pools, Spas, & Recreational Water Parks Program has 18 permitted public pools, conducted 1 permitting/opening inspection, 3-re-inspections for permitting and investigated no complaints.
- Tourist accommodations have 58 permitted establishments. We conducted 8 routine inspections, 0 informal inspections, 0 plan reviews, investigated 3 complaints, 4 complaint investigations.
- Body Art Studios – 20 studios and 82 permitted body artists, no routine inspections at this time and conducted 0 permitting/opening studio inspection.
- Rabies Control - there were 43 humans only exposure investigations, 0 animal-only exposure investigations and 2 human/animal exposure investigation, 24 animals were

confined, 3 animals tested for rabies, 0 positive animal Rabies cases and 21 lost animals.

- Vector Control Program investigated 24 complaints and 21 complaint investigations.
- On-Site Sewage Management Program issued 2 new system permits, 2 residential Installation Inspections, 2 repair permits, conducted 2 repair inspections, 0 sites were evaluated, 7 currently permitted sewage removal contractors, 3 septic pumper vehicle inspection and 0 complaints and 0 investigations.
- Pages 13 – 17 are the scores for all establishments that were inspected during the period.

No further questions / comments.

Nursing – Michelle Crawford, County Nurse Manager

Referred to the FY23 Nursing report, emailed to all members and provided in notebooks for in-person members, representing services provided to patients for the time of July 1, 2022, through May 31, 2023.

- Total patients receiving services during the reporting period is 10,159 in comparison to 15,108 at the same time last year.
- Community awareness activities continue: Muscogee County Attendance Panel (MCAP), via Zoom monthly; Children in Needs of Service Panel (CHINS), via Zoom monthly; Child Fatality Review (CFR), via Zoom monthly; Multidisciplinary Team (MDT) meeting monthly (face to face and via Zoom).
- Community collaborations continue with providing community education on COVID-19 as needed/requested. MOU's and MOA's with several community partners for various services, such as PPD's and immunizations.
- Activities for this time frame include continued COVID-19 drive through testing with LTS Monday – Friday from 9am – 2pm; COVID-19 vaccines Monday – Friday no appointment required; Monkey Pox Vaccination Clinic, Monday-Friday; Fast track clinic for STD testing and awareness; Covid-19 conference call with district staff and Nurse Managers each month; day care immunization Audits; DPH Public Health Fair.
- Strike Team Events for this time frame include Dream Center Event and CMAC Wellness Event.

	<ul style="list-style-type: none"> • Upcoming Activities include Back to School Rush (immunization clinic); COVID-19 drive through testing (LTS), Monday through Friday 9am-2pm; Covid vaccine with current schedule; COVID-19 Vaccines administered through April 30, 2023 =35,664. <p>No other questions / comments.</p> <p>WIC – Latrice Johnson, Nutrition Services Director</p> <ul style="list-style-type: none"> • Caseload for Muscogee County for May 2023 is 6068 participants. • Enrollment for May 2023 6891 Participants – Women 1467, Infants 1551, total children 3873. • Participation rate in keeping appointments is 77%. • Farmers markets July 15th, July 21st, and August 5th. • WIC on Wheels mobile unit provides services every other Tuesday at the Columbus Library on Macon Road. <p>No other questions / comments.</p>		
--	--	--	--

Adjourned	Dr. Lopez adjourned the meeting at 1:46 p.m.		
Respectfully submitted by: Berta Cox, District Admin Operations Liaison			
NEXT BOARD OF HEALTH MEETING			
Date/Time: August 23, 2023, at 1:00 PM		Place: In-person: Administration Conference Room, 2nd Floor, 2100 Comer Ave	