

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Shopfax Software Upgrade and Mobile Computer Wands for Public Works
<b>INITIATED BY:</b>	Finance Department

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It is requested that Council approve the purchase of an upgrade to the ShopFax software system and thirty-two (32) mobile computer wands from World Information Systems, LLC (Greensboro, NC), in the amount of \$81,435.00.

The Fleet Management Division of Public Works currently uses the ShopFax software to track the fleet inventory and repairs for City vehicles. The software upgrade will be the latest version of the software for fleet maintenance. The upgrade will also include an inventory module for the Expendable Warehouse to track supplies issued to various departments.

The mobile computer wands will enable staff to have a computer and will eliminate the practice of sharing computers. Each mechanic or technician will have his/her assigned wand, which will eliminate the spread of germs and viruses.

Since 1997, the City has used the ShopFax software system, developed by World Information Systems, to track the City's fleet; the maintenance has been paid annually and various upgrades have occurred. Consequently, this current software upgrade is required to be performed by World Information Systems, and the computer wands must be purchased from and programmed by the vendor due to existing City data in the ShopFax system. Therefore, the vendor is considered the only known source in accordance with section 3-114 of the Procurement Ordinance.

Funds are available in the FY21 Budget: General Fund – Public Works – Fleet Management – COVID19 Equipment; 0101- 260 – 2300 – VCHL – 7764. The purchase amount will be offset by Cares Act funds.

**A RESOLUTION**

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE PURCHASE OF AN UPGRADE TO THE SHOPFAX SOFTWARE SYSTEM AND THIRTY-TWO (32) MOBILE COMPUTER WANDS FROM WORLD INFORMATION SYSTEMS, LLC (GREENSBORO, NC), IN THE AMOUNT OF \$81,435.00.**

**WHEREAS**, the Fleet Management Division of Public Works currently uses the ShopFAX software to track the fleet inventory and repairs for City vehicles. The software upgrade will be the latest version of the software for fleet maintenance. The upgrade will also include an inventory module for the Expendable Warehouse to track supplies issued to various departments; and,

**WHEREAS**, the mobile computer wands will enable staff to have a computer and will eliminate the practice of sharing computers. Each mechanic or technician will have his/her assigned wand, which will eliminate the spread of germs and viruses; and,

**WHEREAS**, since 1997, the City has used the ShopFAX software system, developed by World Information Systems, to track the City’s fleet; the maintenance has been paid annually and various upgrades have occurred. Consequently, this current software upgrade is required to be performed by World Information Systems, and the computer wands must be purchased from and programmed by the vendor due to existing City data in the ShopFAX system. Therefore, the vendor is considered the only known source in accordance with section 3-114 of the Procurement Ordinance.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to purchase an upgrade to the ShopFAX software system and thirty-two (32) mobile computer wands from World Information Systems, LLC (Greensboro, NC), in the amount of \$81,435.00. Funds are available in the FY21 Budget: General Fund – Public Works – Fleet Management – COVID19 Equipment; 0101- 260 – 2300 – VCHL – 7764. The purchase amount will be offset by Cares Act funds.

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Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

- Councilor Allen voting \_\_\_\_\_.
- Councilor Barnes voting \_\_\_\_\_.
- Councilor Crabb voting \_\_\_\_\_.
- Councilor Davis voting \_\_\_\_\_.
- Councilor Garrett voting \_\_\_\_\_.
- Councilor House voting \_\_\_\_\_.
- Councilor Huff voting \_\_\_\_\_.
- Councilor Thomas voting \_\_\_\_\_.
- Councilor Tucker voting \_\_\_\_\_.
- Councilor Woodson voting \_\_\_\_\_.

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Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson III, Mayor