

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Traffic Signal Equipment (Annual Contract) – RFP No. 21-0004
<b>INITIATED BY:</b>	Finance Department

It is requested that Council approve the purchase of traffic signal equipment from Temple, Inc. (Decatur, AL), Utilicom Supply Associates, LLC (Norcross, GA), and Control Technologies (Cumming, GA) on an “as needed” basis. The City will purchase items from all three vendors in order of ranking: Temple, Inc., Utilicom Supply Associates, LLC, and Control Technologies. Should more than one vendor have the item needed, the City shall have the right to consider the proposed cost and availability of the item and select the best option for the City regardless of the ranking. Consideration will also be given to compatibility with existing equipment and select the best option regardless of the ranking or price.

The equipment will be utilized by the Traffic Engineering Division for construction and maintenance of the signal systems. The traffic signal equipment includes: Option I – Traffic Signal Cabinet Related Equipment; Option II – Traffic Signal Related Equipment; Option III – Traffic Signal Underground Pullbox and Equipment; and Option IV – Traffic Signal Related Wire/Cable.

Contractors will furnish fully tested and operational traffic control equipment. All traffic signal controllers and masters shall conform to the Georgia Department of Transportation (DOT) and Caltrans Qualified Product List (QPL).

The contract term shall be for one year, with the option to renew for four additional twelve-month periods.

**Annual Contract History:**

The previous contract was awarded to Temple, Inc. (Decatur, AL), Utilicom Supply Associates, LLC (Norcross, GA) and CDK Enterprises d/b/a Southern Lighting and Traffic (Cumming, GA) on October 14, 2014 per Resolution No. 318-14. The contract expired on October 13, 2019. However, at the request of the Engineering Department/Division of Traffic Engineering and in accordance with Article 3-109 (Annual Contracts: Price Agreement and Service Contracts) of the Procurement Ordinance, the contract was extended for one year, through October 13, 2020.

To allow for completion of the new RFP evaluation process and award of a new contract, an extension was requested. Council approval is required for extensions beyond the one-year extension authorized by the Procurement Ordinance. Consequently, per Resolution No. 318-20, dated October 13, 2020, Council authorized a three-month extension, which expired January 31,

2021. Per Resolution No. 022-21, dated January 26, 2021, one additional month, through February 28, 2021, was approved to allow for completion of the evaluation process.

**RFP Advertisement and Receipt of Proposals:**

RFP specifications were posted on the web page of the Purchasing Division, the Georgia Procurement Registry, and on DemandStar on July 30, 2020. This RFP has been advertised, opened, and evaluated. Five (5) proposals were received on August 28, 2020.

The responding vendors were:

- Temple, Inc. (Decatur, AL)
- Utilicom Supply Associates (Norcross, GA)
- Control Technologies (Cumming, GA)
- Southern Lighting and Traffic Systems (Cumming, GA)
- General Traffic Equipment Corp. (Newburgh, NY)

The following events took place after receipt of the proposals:

<b>RFP MEETINGS/EVENTS</b>		
<b>Description</b>	<b>Date</b>	<b>Agenda/Action</b>
Combined Pre/1 <sup>st</sup> Evaluation	09/17/20	The Purchasing Division provided the RFP rules and process to evaluation committee members, and proposals were shared with each committee member to review prior to the virtual meeting. The Purchasing Manager opened the meeting, and each proposal was discussed by the committee, determining that clarifications were required from each vendor.
Clarifications Requested	09/28/20	Requests for clarification forwarded to vendors.
Clarifications Received	10/09/20	Clarification Responses received and forwarded to committee members.
Evaluation Forms Sent	10/16/20	Evaluation forms were forwarded to the voting committee members.
Evaluation Forms Returned	02/09/21	Evaluation forms were completed and returned to Purchasing for compilation of results. Completion of evaluation forms was delayed due to scheduled vacations, holidays and absences due to COVID-19.
Evaluation Results	02/12/21	Evaluation results were forwarded to the Evaluation Committee for review.
Recommendation Received	02/15/21	The committee members unanimously voted to award to the three (3) highest scoring vendors.

**Evaluation Committee:**

Proposals were reviewed by members of the Evaluation Committee, which consisted of two voting members from Engineering and one voting member from Planning.

A representative from Engineering served as a non-voting advisor.

### Award Recommendation:

The Evaluation Committee, as reflected by their comments provided below, unanimously recommended the award of the contract to Temple, Inc. (Decatur, AL), Utilicom Supply Associates, LLC (Norcross, GA), and Control Technologies (Cumming, GA), for the following reasons:

#### Temple, Inc.:

- Temple, Inc. has over 65 years of service which is always a plus. In addition to this, Temple has worked with CCG in the past.
- They [already] supply the majority of the equipment that is necessary for us.
- Vendor's pricing and discounts of materials were reasonable.

#### Utilicom Supply Associates:

- Utilicom's client history shows this company's ability to meet the needs of a variety of organizations, projects, etc.
- They submitted price quotes for each of the four options and have a great work history with clients.
- Vendor's pricing of requested items was impressive.

#### Control Technologies:

- The vendor's proposal was straightforward and, with extra consideration towards shipment delays due to COVID-19, it is also a plus that this company is located in Cumming, Georgia.
- Vendor's work history is extensive and impressive.
- They have been in the business for 40 years.

### Vendor Qualifications/Experience:

#### Temple, Inc.:

- Temple is a family-owned company that's been serving the south for over 65 years.
- The company builds NEMA, CalTrans, ITS, and Battery Back-Up cabinets/enclosures for customers in Alabama, Arkansas, Georgia, Tennessee, North Carolina, South Carolina, Florida, Mississippi and Louisiana.
- Temple, Inc., is an Authorized Servicing Distributor for over 25 manufacturing partners.

#### Utilicom Supply Associates:

- Utilicom maintains a multi-million-dollar inventory in their 40,000 square foot warehouse in Georgia.

- Utilicom has active contracts with the following Georgia Counties: Gwinnett County, Cobb County, Clayton County and DeKalb County, as well as Alabama, North and South Carolina.
- Member of the Georgia Chamber of Commerce, Intelligent Transportation Society of Georgia, and Georgia Telecommunications Association.

#### Control Technologies:

- Control Technologies was established in 1980 and continues to provide solutions for the Traffic Control Signal and ITS markets.
- In addition to their corporate office in Sanford, FL, and Georgia office in Cumming, GA, Control Technologies has eight (8) other locations nationwide providing coast to coast service coverage.
- Control Technologies has several long-standing contracts with the Georgia Department of Transportation, Clayton County, DeKalb County, and other municipalities in the state. This prompted the vendor to establish their Georgia office in 2009.

The City's Procurement Ordinance Article 3-110 (Competitive Sealed Proposals for the procurement of Equipment, Supplies and Professional Services) governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated components of the proposal. In the event City Council does not approve the recommended offeror(s), no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the evaluation results and cost information has been submitted to the City Manager in a separate memo for informational purposes.

Funds are budgeted each fiscal year for this on-going expense: General Fund - Engineering - Traffic Engineering – Operating Materials, 0101-250-2100-TRAF-6728; 1999 SPLOST Supported Paving Projects, Paving Fund Supported Capital Projects and other various Capital Improvement Projects.

**A RESOLUTION**

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE PURCHASE OF TRAFFIC SIGNAL EQUIPMENT FROM TEMPLE, INC. (DECATUR, AL), UTILICOM SUPPLY ASSOCIATES, LLC (NORCROSS, GA) AND CONTROL TECHNOLOGIES (CUMMING, GA) ON AN “AS NEEDED” BASIS.**

**WHEREAS**, an RFP was administered (RFP No. 21-0004) and five (5) proposals were received; and,

**WHEREAS**, the proposals submitted by Temple, Inc., Utilicom Supply Associates, LLC and Control Technologies met the proposal requirements and were evaluated most responsive to the RFP; and,

**WHEREAS**, the term of contract shall be for one year, with the option to renew for four additional twelve-month periods. Contract renewal is contingent upon the mutual agreement of the City and the Contractor.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to purchase traffic signal equipment from Temple, Inc. (Decatur, AL), Utilicom Supply Associates, LLC (Norcross, GA) and Control Technologies (Cumming, GA), on an “as needed” basis. Funds are budgeted each fiscal year for this on-going expense, General Fund – Engineering - Traffic Engineering – Operating Materials, 0101-250-2100-TRAF-6728; 1999 SPLOST Supported Paving Projects and Paving Fund Supported Capital Projects and other various Capital Improvement Projects.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2021 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

- Councilor Allen voting \_\_\_\_\_.
- Councilor Barnes voting \_\_\_\_\_.
- Councilor Crabb voting \_\_\_\_\_.
- Councilor Davis voting \_\_\_\_\_.
- Councilor Garrett voting \_\_\_\_\_.
- Councilor House voting \_\_\_\_\_.
- Councilor Huff voting \_\_\_\_\_.
- Councilor Thomas voting \_\_\_\_\_.
- Councilor Tucker voting \_\_\_\_\_.
- Councilor Woodson voting \_\_\_\_\_.

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Sandra T. Davis, Clerk of Council

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B.H. “Skip” Henderson III, Mayor