



COLUMBUS CONSOLIDATED GOVERNMENT

P.O. Box 1340
Columbus, Georgia 31902-1340

TRAVEL AUTHORIZATION REQUEST CITY COUNCILOR

Name of Traveler / Registrant	Councilor Bruce Huff
Month of Travel	April 2026

Sponsored Organization and Conference / Training	<u>2025 ACCG Annual Conference</u>
Estimated Cost	<u>Registration</u> - \$665.00 <u>Hotel</u> - \$300 x 4 nights = \$1,200 / Parking \$80.00 / Resort Fee \$132.00 = \$1,412.00 TOTAL <u>Reimbursable Amount</u> - \$350.00 mileage + per diem \$120.00 = \$470.00 TOTAL ESTIMATED COST: \$2,547.00
Conference/Travel Budget	Beginning Balance - \$5,000; Current Balance - \$5,000
Education/Training (0101-100-1000-CNCL-6601)	Beginning Balance - \$10,000; Current Balance (Approximate)- \$6,088.61
Travel, Schools & Conferences (0101-100-1000-CNCL-6641)	Annual Travel Allowance - \$3,500 Councilor's FY26 Travel Expenses - \$0 Annual Travel Allowance Available (Approximate) - \$3,500

In accordance with the **Travel Policy and Procedures of the Columbus Consolidated Government, dated September 16, 2013**, which states:

“City Councilors should submit their travel requests to the Clerk of Council. The Clerk of Council will list a request to approve travel on his/her agenda for a vote at a regular City Council meeting. All travel requests must conform to the requirements, terms and conditions of this Policy.”

Pursuant to **Resolution No. 205-25**, this request shall be applied to the **\$3,500 annual travel allowance** designated for each Councilor for approved travel and training outside the city limits of Columbus, Georgia.

Lindsey G. McLemore
Clerk of Council
Council of Columbus, Georgia

Date