

Date: May 22, 2024
COLUMBUS BOARD OF HEALTH
Meeting Minutes
Columbus Health Department Board Room

<p>Presiding: Sylvester McRae, MD – Vice Chairman</p> <p>Attending Board Members: Yasmin Cathright, Marci Norris (City Mgr. office), Devica Alappan, MD</p> <p>Not Present: Joshua Beard (Mayor's office), James Lopez, DDS, Joy Adegbile, MD</p> <p>Others Present: Dr. Beverley Townsend, Tori Endres, Joanne Strickland, AnQuavis Simpson, Steve Gunby, Pam Kirkland, Michelle Crawford, Andrew Rhea, Karye Rayborn, Berta Cox</p>			
Agenda Topic	Discussion	Decision	Responsibility
Call to order	Dr. McRae <ul style="list-style-type: none"> Called the meeting to order at 1:03pm. Acknowledged a quorum has been established. 		None
Approval of Agenda	Dr. McRae <ul style="list-style-type: none"> Referred to the May meeting agenda as delivered to all board members. With no questions or discussion from the members, called for a motion to approve the agenda. 	Motioned by Dr. Alappan to approve the agenda as presented. Seconded by Yasmin Cathright. Approved by all members present.	None
Discussion and Approval of Minutes	Dr. McRae <ul style="list-style-type: none"> Referred to the minutes from April 24, 2024, as delivered to all board members. Dr. McRae asked for a motion to approve the minutes. 	Motioned by Dr. Alappan to approve the minutes as presented. Seconded by Yasmin Cathright. Approved by all members present.	None
Commissioner of Health Report	Dr. Townsend <ul style="list-style-type: none"> Shared a recruiting video for Public Health that featured several of our own employees. No further comments/Questions	None	None

Financial Report	<p>Joanne Strickland, District Administrator</p> <ul style="list-style-type: none"> • Presented the FY24 Financial overview as of April 30, 2024. The current budget is \$12,558,824.00. Line 3 shows total expenses are \$10,690,381.88 which is 85% and is just above target of 83% for 10 months of operation. Line 4 shows the comparison of expenses to last year with an increased variance of \$1,093,278.62. Line 5 shows total fee income as of 04/30/24 of \$992,755.99. Lines 6 through 17 show the breakdown of fund sources and their comparison to the same time last year. Line 18 shows variance at an increase of \$104,698.69. Line 19 shows admin claiming income of \$115,231.11 for FY24. Pages 6 & 7 show a breakdown by line item of expenses and revenues. Page 8 shows the total grants governed by the Columbus Board of Health (all are on target for 10 months of operation). • Dr. McRae asked if salaries and fringes are our highest expense, what is the next highest. <ul style="list-style-type: none"> ◆ Joanne Strickland responded that it would be supplies which includes vaccines. <p>No further comments/Questions</p>	The Financial Report is attached and made a part of these minutes.	None
Excused Absences	<p>Joshua Beard James Lopez, DDS Joy Adegbile, MD</p>	None	None
Old Business	None	None	None
New Business	<p>Joanne Strickland, District Administrator</p> <p>Presented the FY25 Budget Proposal for a total of \$14,051,047.00. (Proposed Budget is attached and made part of these minutes.)</p>	Motioned by Yasmin Cathright to approve the proposed budget as presented. Seconded by Dr. Alappan. Approved by all members present.	None
Program Reports	<p>Epidemiology Update -Brandi Nelson, Epidemiologist Supervisor (unable to attend meeting)</p> <ul style="list-style-type: none"> • Submitted attached reports: <ul style="list-style-type: none"> ○ Notifiable Diseases ○ Outbreaks ○ CDC Health Advisory – Adverse Effect Linked to Counterfeit or Mishandled Botulinum Toxin Injections 	Program reports are attached and made part of these minutes.	None

	<p>Public Information - Pam Kirkland, Public Information Officer</p> <ul style="list-style-type: none"> Reported April and May press releases, media interviews, social media posts, TV, radio, and billboard campaigns. <p>Environmental Health - Kristi Ludy, Environmental Health Director (unable to attend meeting)</p> <ul style="list-style-type: none"> Submitted Environmental Health report of activities covering the month of April 2024. <p>Nursing - Michelle Crawford, County Nurse Manager</p> <ul style="list-style-type: none"> Presented the cumulative nursing report for July 1, 2023, through April 30, 2024, including activities and events. <p>WIC- Karye Rayborn, Nutrition Services/WIC</p> <ul style="list-style-type: none"> Submitted WIC overview for April and May 2024 including participant numbers and events. <p>No further comments/questions</p>		
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Adjourned	Dr. McRae adjourned the meeting at 1:50 pm		
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Respectfully submitted by: Berta Cox, District Admin Operations Liaison
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NEXT BOARD OF HEALTH MEETING

Date/Time: June 26, 2024	Place: In-person: Columbus Health Department Board Room
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