

Date: September 25,2024
COLUMBUS BOARD OF HEALTH
Meeting Minutes
Columbus Health Department Conference Room

<p>Presiding: Sylvester McRae, MD – Vice Chairman Attending Board Members: Yasmin Cathright, Marci Norris (City Mgr. office), Devica Alappan, MD Not Present: Joshua Beard (Mayor's office), Bantwal Baliga, MD, Joy Adegbile, MD Others Present: Tori Endres, Pam Kirkland, Andrew Rhea, Karye Rayborn, Berta Cox, Miriel Golden TEAMS: Dr. Beverley Townsend</p>			
Agenda Topic	Discussion	Decision	Responsibility
Call to order	Dr. McRae <ul style="list-style-type: none"> • Called the meeting to order at 1:03pm. • Acknowledged a quorum has been established. 		None
Approval of Agenda	Dr. McRae <ul style="list-style-type: none"> • Referred to the September meeting agenda as delivered to all board members. With no questions or discussion from the members, called for a motion to approve the agenda. 	Motioned by Dr. Alappan to approve the agenda as presented. Seconded by Marci Norris. Approved by all members present.	None
Discussion and Approval of Minutes	Dr. McRae <ul style="list-style-type: none"> • Referred to the minutes from May 22nd. and August 28th. 2024, as delivered to all board members. Dr. McRae asked for a motion to approve the minutes. 	Motioned by Dr. Alappan to approve the minutes as presented. Seconded by Yasmin Cathright. Approved by all members present.	None
Commissioner of Health Report	Dr. Townsend <ul style="list-style-type: none"> • Announced that Helene is coming to Georgia and some of our counties will be affected. We may have to be proactive and close some or all of the health departments in our district due to the weather threats. • Discussed that we had smoke damage in our Board Room due to an air conditioner failure. The air conditioner units in this building are getting old and will have to be replaced. Due to the failure of some of the air conditioners we are currently using portable units. We do appreciate the city in reacting quickly to our problems. <p style="text-align: center;">No further comments/Questions</p>	None	None

Financial Report	<p>Berta Cox, Business Support Analyst I</p> <ul style="list-style-type: none"> Presented the FY25 Financial overview as of August 31, 2024. The current budget is \$14,051,047.00. Line 3 shows total expenses are \$2,134,031.11 which is 15.19% and is just below target of 16.67% for 2 months of operation. Line 4 shows the comparison of expenses to last year with an increased variance of \$247,980.03. Line 5 shows total fee income as of 08/31/24 of \$275,7914.23. Lines 6 through 17 show the breakdown of fund sources and their comparison to the same time last year. Line 18 shows variance at an increase of \$17,411.41. Pages 10 & 11 show a breakdown by line item of expenses and revenues. Page 12 shows the total grants governed by the Columbus Board of Health (all are on target for 2 months of operation). <p>No further comments/Questions</p>	The Financial Report is attached and made a part of these minutes.	None
Excused Absences	Bantwal Baliga, MD Joy Adegbile, MD	None	None
Old Business	None	None	None
New Business	<p>Kristi Ludy, District Director Environmental Health</p> <ul style="list-style-type: none"> Presented Columbus Board of Health Adoption of State Environmental Health Rules and Regulations 	Motioned by Yasmin Cathright to adopt the State Environmental Rules including the new Body Art Rules and Regulations. Seconded by Dr. Alappan. Approved by all members present.	Kristi Ludy
Program Reports	<p>Epidemiology Update -No Report</p> <p>Public Information - Pam Kirkland, Public Information Officer</p> <ul style="list-style-type: none"> Reported August and September press releases, media interviews, social media posts, TV, radio, and billboard campaigns. <p>Environmental Health - Kristi Ludy, Environmental Health Director</p> <ul style="list-style-type: none"> Reported the Environmental Health activities covering the month of August 2024. <p>Nursing – Tori Endres, District Nursing and Clinical Director</p>	Program reports are attached and made part of these minutes.	None

	<ul style="list-style-type: none"> Presented the cumulative nursing report for July 1, 2024, through August 31, 2024, including activities and events. <p>WIC- Karye Rayborn, Nutrition Services/WIC</p> <ul style="list-style-type: none"> Submitted WIC overview for August 2024 including participant numbers and events. <p>No further comments/questions</p>		
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Adjourned	Dr. McRae adjourned the meeting at 1:40 pm		
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Respectfully submitted by: Berta Cox, District Admin Operations Liaison

NEXT BOARD OF HEALTH MEETING

Date/Time: October 23, 2024	Place: In-person: Columbus Health Department Board Room
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