

**Date:** October 23,2024  
**COLUMBUS BOARD OF HEALTH**  
**Meeting Minutes**  
Columbus Health Department Conference Room

<p><b>Presiding:</b> Sylvester McRae, MD – Vice Chairman</p> <p><b>Attending Board Members:</b> Yasmin Cathright, Joy Adegbile, MD, Bantwal Baliga, MD</p> <p><b>Not Present:</b> Joshua Beard (Mayor's office), Devica Alappan, MD, Marci Norris (City Mgr. office)</p> <p><b>Others Present:</b> Dr. Beverley Townsend, Joanne Strickland, AnQuavis Simpson, Michelle Crawford, Kristi Ludy, Andrew Rhea, Karye Rayborn, Berta Cox, Danielle Saunders</p>			
Agenda Topic	Discussion	Decision	Responsibility
<b>Call to order</b>	<p>Dr. McRae</p> <ul style="list-style-type: none"> <li>• Called the meeting to order at 1:06pm.</li> <li>• Acknowledged a quorum has been established.</li> </ul>		None
<b>Approval of Agenda</b>	<p>Dr. McRae</p> <ul style="list-style-type: none"> <li>• Referred to the October meeting agenda as delivered to all board members. With no questions or discussion from the members, called for a motion to approve the agenda.</li> </ul>	Motioned by Dr. Joy Adegbile to approve the agenda as presented. Seconded by Yasmin Cathright. Approved by all members present.	None
<b>Discussion and Approval of Minutes</b>	<p>Dr. McRae</p> <ul style="list-style-type: none"> <li>• Referred to the minutes from September 25<sup>th</sup>, 2024, as delivered to all board members. Dr. McRae asked for a motion to approve the minutes.</li> </ul>	Motioned by Yasmin Cathright to approve the minutes as presented. Seconded by Dr. Joy Adegbile. Approved by all members present.	None
<b>Commissioner of Health Report</b>	<p>Dr. Beverley Townsend</p> <ul style="list-style-type: none"> <li>• Announced that we had our Employee Wellness Day on October 4<sup>th</sup> at the Bibb Mill Event center. Board of Health Members will be invited next year.</li> </ul> <p>No further comments/Questions</p>	None	None

<b>Financial Report</b>	<p>Joanne Strickland, District Administrator</p> <ul style="list-style-type: none"> <li>Presented the FY25 Financial overview as of September 30, 2024. The current budget is \$14,051,047.00. Line 3 shows total expenses are \$3,193,752.41 which is 22.73% and is below target of 25% for 3 months of operation. Line 4 shows the comparison of expenses to last year with an increased variance of \$301,429.48. Line 5 shows total fee income as of 09/30/24 of \$369,099. Lines 6 through 17 show the breakdown of fund sources and their comparison to the same time last year. Line 18 shows variance at an increase of \$17,811.03. Pages 10 &amp; 11 show a breakdown by line item of expenses and revenues. Page 12 shows the total grants governed by the Columbus Board of Health (all are on target for 3 months of operation).</li> </ul> <p>No further comments/Questions</p>	The Financial Report is attached and made a part of these minutes.	None
<b>Excused Absences</b>	Devica Alappan, MD	None	None
<b>Old Business</b>	None	None	None
<b>New Business</b>	<p>Dr. Beverley Townsend took over as chair.</p> <ul style="list-style-type: none"> <li>Dr. Townsend asked for nominations for the Chairperson of the Board.</li> </ul> <p>Dr. Beverley Townsend turned the meeting back over to Dr. McRae as the new Chairperson.</p> <p>Dr. McRae</p> <ul style="list-style-type: none"> <li>Asked for nominations for the Vice Chairperson of the Board.</li> </ul>	<p>A motion was made by Yasmin Cathright to nominate Dr. Sylvester McRae as Chairperson. Seconded by Dr. Joy Adegbile. Dr. Townsend asked for a vote. All members present vote yes to Dr. Sylvester McRae becoming the Board Chairperson.</p> <p>A motion was made by Yasmin Cathright to nominate Dr. Joy Adegbile as Vice-Chairperson. Seconded by Dr. Bantwal Baliga.</p>	Berta Cox

		Dr. McRae asked for a vote. All members present vote yes to Dr. Joy Adegbile becoming the Board Vice-Chairperson.	
<b>Program Reports</b>	<p><b>Epidemiology Update</b> – Submitted by Brandi Nelson</p> <ul style="list-style-type: none"> <li>• See attached information on pages 9-20.</li> </ul> <p><b>Public Information</b></p> <ul style="list-style-type: none"> <li>• To be presented at next meeting.</li> </ul> <p><b>Environmental Health</b> - Kristi Ludy, Environmental Health Director</p> <ul style="list-style-type: none"> <li>• Reported the Environmental Health activities covering the month of September 2024.</li> <li>• Announced that Danielle Saunders is the new Columbus EH County Manager.</li> </ul> <p><b>Nursing</b> – Michelle Crawford, Nurse Manager</p> <ul style="list-style-type: none"> <li>• Presented the cumulative nursing report for July 1, 2024, through September 30, 2024, including activities and events.</li> </ul> <p><b>WIC</b>- Karye Rayborn, Nutrition Services/WIC</p> <ul style="list-style-type: none"> <li>• Presented WIC overview for September 2024 including participant numbers and events.</li> </ul> <p>No further comments/questions</p>	Program reports are attached and made part of these minutes.	None

<b>Adjourned</b>	Dr. McRae adjourned the meeting at 1:46 pm		
<b>Respectfully submitted by:</b> Berta Cox, District Admin Operations Liaison			
<b>NEXT BOARD OF HEALTH MEETING`</b>			
<b>Date/Time: December 4, 2024</b>		<b>Place: In-person: Columbus Health Department Board Room</b>	