

**Date: August 28, 2024**  
**COLUMBUS BOARD OF HEALTH**  
**Informal Meeting – Lack of Quorum**  
Columbus Health Department Board Room

<p><b>Presiding:</b> James Lopez, DDS –Chairman</p> <p><b>Attending Board Members:</b> Yasmin Cathright, Joy Adegbile, MD      <i>Bantwal Baliga, MD (oath not taken yet-not counted towards quorum)</i></p> <p><b>Not Present:</b> Joshua Beard (Mayor's office), Sylvester McRae, MD, Devica Alappan, MD, Marci Norris (City Mgr. office)</p> <p><b>Others Present:</b> Dr. Beverley Townsend, Joanne Strickland, AnQuavis Simpson, Steve Gunby, Jeananne Polhamus, Pam Kirkland, Kristi Ludy, Michelle Crawford, Andrew Rhea, Karye Rayborn, Lisa Watson</p>			
Agenda Topic	Discussion	Decision	Responsibility
<b>Call to order</b>	Dr. Lopez <ul style="list-style-type: none"> <li>• Called the meeting to order at 1:10 pm.</li> <li>• Acknowledged no quorum has been established. Informational Only.</li> </ul>		None
<b>Approval of Agenda</b>	No quorum.		None
<b>Discussion and Approval of Minutes</b>	No quorum.		None
<b>Commissioner of Health Report</b>	Dr. Townsend <ul style="list-style-type: none"> <li>• Welcomed Board Member Dr. Baliga. Current members introduced themselves.</li> <li>• Stated new fiscal year started July 1<sup>st</sup>.</li> <li>• Mentioned to board that Jimmy Snyder passed in July and there are plans to dedicate the Vector Control building in his honor.</li> <li>• Presented Dr. Lopez an Appreciation Certificate for his time as the Chair.</li> <li>• Stated elections will need to take place for new Chair.</li> <li>• Discussed building issues with 26 old HVAC units. One was recently replaced but others not working. We have had to purchase portable air units for the wellbeing of staff and patients.</li> </ul> No further comments/Questions	None	None

<b>Financial Report</b>	<p>Joanne Strickland, District Administrator</p> <ul style="list-style-type: none"> <li>Presented the final FY24 Financial overview as of 06/30/2024. The original budget started with \$12,229,393.00. There were six budget revisions throughout the year, leaving the final budget at \$13,076,733.34. Line 3 shows total expenses are \$13,079,733.34. Line 4 shows the comparison of expenses to last year with an increased variance of \$1,504,714.67. Mentioned we are the passthrough as the lead county where all payroll goes through Columbus for all 16 counties in the district. Due to this passthrough, that is what's causing the increase. Line 5 shows total fee income as of 06/30/2024 of \$1,290,742.59. Lines 6 through 17 show the breakdown of fund sources and their comparison to the same time last year. Line 18 shows variance at an increase of \$107,861.61. Line 19 shows admin claiming income of \$268,480.54 for FY24. Pages 6 &amp; 7 show a breakdown by line item of expenses and revenues. Page 8 shows the total grants governed by the Columbus Board of totaling \$18,039,883.00 in Grants and have expended \$16,702,364.58 as of 06/30/2024. Explained that the balances left on spreadsheet fall on a separate fiscal year than the state.</li> <li>Presented the overview of the first month of operations in FY25. Line 1 shows the new budget for FY25 is \$14,051,047.00. Line 3 shows total expenses as of 07/31/2024 is \$1,004,998.13, budget spent is 7.15% which is below target of 8.33% for 1 month of operation. Line 4 shows expenses with an increase of \$121,775.71. Line 5 shows total fees income as of 07/31/2024 of \$130,061.67. Lines 6 through 17 show the breakdown of fund sources and their comparison to the same time last year. Line 18 shows variance at a decrease of \$8,797.31. Line 19 shows admin claiming income, none have been received. Pages 10 &amp; 11 show a breakdown by line item of expenses and revenues. Page 12 shows the new total grants governed by the Columbus Board starting 07/01/2024 and are all on budget. Stated we are finalizing the annual audit and once it has been completed, the financial statements will be presented at that time. <ul style="list-style-type: none"> <li>Dr. Lopez asked why does the state not end the year for every department at the same time?</li> </ul> </li> </ul>	<p>The Financial Report is attached and made a part of these minutes.</p>	<p>None</p>
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	<p>◆ Joanne Strickland responded that it depends on the various sections of money and where the source of money is coming from.</p> <p>No further comments/Questions</p>		
<b>Excused Absences</b>	<p>Dr. McRae Dr. Alappan</p>	None	None
<b>Old Business</b>	N/A	None	None
<b>New Business</b>	No quorum has been established.		None
<b>Program Reports</b>	<p><b>Epidemiology Update</b> -Brandi Nelson, Epidemiologist Supervisor</p> <ul style="list-style-type: none"> <li>• Submitted attached reports: <ul style="list-style-type: none"> <li>○ Health Alert: Measles (Rubeola)</li> <li>○ Outbreaks</li> </ul> </li> </ul> <p><b>Public Information</b> - Pam Kirkland, Public Information Officer</p> <ul style="list-style-type: none"> <li>• Reported June, July and August press releases, media interviews, social media posts, TV, radio, and billboard campaigns.</li> </ul> <p><b>Environmental Health</b> - Kristi Ludy, Environmental Health Director</p> <ul style="list-style-type: none"> <li>• Submitted Environmental Health report of activities covering the month of June and July 2024.</li> </ul> <p><b>Nursing</b> - Michelle Crawford, County Nurse Manager</p> <ul style="list-style-type: none"> <li>• Presented the cumulative nursing report for July 1, 2023, through June 30, 2024, including activities and events.</li> <li>• Presented nursing report for July 1, 2024 (FY25), including activities and events.</li> </ul> <p><b>WIC</b>- Karye Rayborn, Nutrition Services/WIC</p> <ul style="list-style-type: none"> <li>• Submitted WIC overview for June and July 2024 including participant numbers and events.</li> </ul> <p>No further comments/questions</p>	<p>Program reports are attached and made part of these minutes.</p>	None

<b>Adjourned</b>	<p>Before adjourning, Dr. Lopez discussed with the board about Fluoridation Society speaker coming to speak, free of charge to share information on Fluoridation.</p> <p>Dr. Lopez adjourned the meeting at 1:53 pm</p>	<p>Dr. Townsend asked Dr. Lopez to set up meeting to discuss further. We can provide space but not host.</p>	<p>Andrew Rhea</p>
<b>Respectfully submitted by:</b> Andrew Rhea, District Administrative Assistant 3			
<b>NEXT BOARD OF HEALTH MEETING</b>			
<b>Date/Time:</b> September 25, 2024		<b>Place:</b> In-person: Columbus Health Department Conference Room	