

**BOARD OF HISTORIC AND ARCHITECTURAL REVIEW**  
**MINUTES**

**Citizen Services Center | Council Chambers**  
**3111 Citizens Way Columbus, GA**  
**March 13, 2023 | 3:30 PM**

**I. CALL TO ORDER / ESTABLISH QUORUM**

In attendance: Toney Johnson, Emily Flournoy (acting chair), Mollie Smith, Alex Griggs, Fran Carpenter, Jennifer Lamb, Libby Smith

Absent: Jack Hayes, Tyler Pritchard, [Liberty Seat Vacant], [At-Large Seat Vacant]

1. Welcome new members

The board welcomed Jennifer Lamb to the board

2. Elect officers

Alex Griggs moved to nominate Mollie Smith chair and Libby Smith seconded; the motion carried unanimously.

**II. APPROVAL OF MINUTES AND STAFF REPORT**

Alex Griggs moved to approve the staff report and minutes and Emily Flournoy seconded. The board requested that attendance and absences always be shown on the minutes; staff agreed to this request. The motion carried unanimously.

**III. NEW CASES:**

1. **113 7<sup>th</sup> St:** Robert Haven, applicant, seeks approval to modify an existing certificate of appropriateness regarding a rear addition per specifications submitted

Allison Slocum read the staff report and the applicant presented their case. The applicant stated they will not need to move the storage building per the proposal. Toney received confirmation the windows will remain as per the original approval.

Alex Griggs moved to approve the application as presented and Libby Smith seconded; the motion carried unanimously.

#### IV. TABLED CASES

1. **2500 18<sup>th</sup> Ave:** Nathan Gleason, applicant, intends to construct an inground pool.

No applicant was present. Alex Griggs moved to deny the application and Toney Johnson seconded; the motion carried unanimously.

2. **705 2<sup>nd</sup> Ave:** Ben DiQuattro, applicant, intends to construct a hand rail for front porch steps.

No applicant was present. Alex Griggs moved to deny the application and Libby Smith seconded; the motion carried unanimously.

3. **1920 Flourney St:** Chad Hunnicutt, applicant, seeks approval to replace a terra cotta roof with an architectural shingle roof.

No applicant was present. Alex Griggs moved to deny the application and Fran Carpenter seconded; the motion carried unanimously.

#### V. NEW BUSINESS

1. **604 and 606 2<sup>nd</sup> Ave**

Sia Etemadi, applicant, requests modification to prior approval to allow construction of porches with fire resistant material per direction of Inspections and Code Department.

Alex Griggs moved to approve changing the wood stoop to a concrete platform with brick veneer with the condition that drawings and other information be brought to the board within 14 days; Libby Smith seconded and the motion carried unanimously.

2. **Request information from Inspections and Code**

The board requested follow up on 715 1<sup>st</sup> Ave regarding the COA for fencing

3. **Announce staff news**

Rex Wilkinson introduced Claire Mitchell, a new planner with the Columbus Consolidated Government, who will be taking over as BHAR secretary later this year.

4. **Information about training opportunities**

Staff described some upcoming training opportunities for board members and staff.

5. **Board Discussion**

The board discussed application review procedures and how staff contacts applicants after meetings, particularly meetings an applicant misses. The board also discussed requiring applicants of tabled cases to submit information at least 2 weeks prior to the next meeting to allow board/staff review time. The board also proposed a new agenda format to clearly delineate what cases will be heard with new information and what cases remain tabled; staff indicated they will use this new format in April. The board also reiterated a request to have absences and attendance always shown on the minutes; staff indicated they will adhere to this request.

**VI. ADJOURNMENT**

The chair adjourned the meeting.