

# Internal Audit Budget Presentation

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Internal Auditor & Compliance Officer  
May 11, 2021

# Internal Audit Workload- Pending Activity as of December 15, 2020

INTERNAL AUDIT WORKLOAD											
Thirty Months & 10 Days											
As of December 15, 2020											
<i>Audits - Currently Active</i>				Time Req.	12212020 through 2021			2022		2023	
Priority	Assigned	Audit	Status	Months	John	Elizabeth	Donna	Elizabeth	Donna	Elizabeth	Donna
E1	Elizabeth	Clerk of Superior/State Cts.	Nearing Completion	0.50		0.50					
J2	John/Donna	Clerk of Superior/State Cts.	Assessment of liabilities & available funds	7.00	3.50		3.50		0.50		
J1	John	Towing Contractors	Finished	0.25	0.25						
E2	Elizabeth	Trade Center Vendor	In Progress	0.50		0.50					
J4	John	Columbus Golf Authority	In Progress	1.25	1.25						
		Community Reinvestment Dept.	Suspended due to Covid-19 Work-at-Home	3.00							3.00
<i>Audits - Pending &amp; Approved</i>											
J3	John	Marshal's Office	Presentation on March 23, 2021	0.50	0.50						
		District Attorney's Office		2.50				2.50			
	Donna	Sheriff's Office		8.00			3.00		5.00		
J5	John	Recorder's Court	Suspended due to Covid-19 Work-at-Home	1.00	1.00						
		Inspection & Codes Department		4.00					4.00		
E4	Elizabeth	Municipal Court	Finished	2.50		2.50					
E3	Elizabeth	Cooperative Extension Agency	Finished	0.50		0.50					
E5	Elizabeth	Columbus Police Department	In Progress - Early Stage of Audit Fieldwork	12.00		2.50		9.50			
	Donna	Columbus Fire/EMS Department		8.00					2.50		5.50
<b>Total</b>				<b>51.50</b>	<b>6.50</b>	<b>6.50</b>	<b>6.50</b>	<b>12.00</b>	<b>12.00</b>	<b>3.00</b>	<b>3.00</b>

# Internal Audit Workload – Pending Activity as of May 11, 2021

INTERNAL AUDIT WORKLOAD												
Thirty-Six Months, 7 Days												
As of May 11, 2021												
<i>Audits - Currently Active</i>				Time Req.	12212020 through 2021			2022		2023		
Priority	Assigned	Audit	Status	Months	John	Elizabeth	Donna	Elizabeth	Donna	Elizabeth	Donna	
E1	Elizabeth	Clerk of Superior/State Cts.	Pending Presentation	0.25		0.25						
J2	John/Donna	Clerk of Superior/State Cts.	Finished	-	-		-					
J1	John	Towing Contractors	Finished	-	-							
E2	Elizabeth	Trade Center Vendor	In Progress	0.50		0.50						
J4	John	Columbus Golf Authority	In Progress	1.00	1.00							
	Donna	Community Reinvestment Dept.	Suspended due to Covid-19 Work-at-Home	3.00							3.00	
J3	John	Marshal's Office	Finished	-	-							
	Donna	District Attorney's Office	Not Started	2.50				2.50				
	Donna	Sheriff's Office	Beginning Stage	8.00			2.00		6.00			
J5	Elizabeth	Recorder's Court	Suspended due to Covid-19 Work-at-Home	1.00	1.00							
		Inspection & Codes Department	Not Started	4.00					4.00			
E4	Elizabeth	Municipal Court	Finished	-		-						
E3	Elizabeth	Cooperative Extension Agency	Finished	-		-						
E5	Elizabeth	Columbus Police Department	In Progress	8.00		2.50		5.50				
	Donna	Columbus Fire/EMS Department	Not Started	8.00					2.50		5.50	
J5	John	Probate Court	Not Started	0.75								
		<b>Total</b>		<b>36.25</b>	<b>2.00</b>	<b>3.25</b>	<b>2.00</b>	<b>8.00</b>	<b>12.50</b>	<b>3.00</b>	<b>3.00</b>	

# Justification for Additional Audit Position

- ▶ Over three years of audit activity pending
- ▶ Additional audits are intermittently requested
- ▶ Need to increase the availability of audit staff to perform needed audits
- ▶ Additional staff would provide flexible staffing to address time sensitive projects

# Questions

➤ Any Questions ???