

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Bus Shelters (Annual Contract) – RFB No. 23-0011
INITIATED BY:	Finance Department

It is requested that Council authorize the purchase of bus shelters from Brasco International, Inc. (Madison Heights, MI). Metra has historically budgeted \$20,000, per year, for the purchase of bus shelters. METRA anticipates purchasing approximately 5 each (8'Hx8'Lx5') and 5 each (8'Hx12'Lx4') bus shelters per year.

METRA will utilize the bus shelters to replace missing and/or damaged shelters along the City bus routes.

The contract period shall be for three (3) years.

Bid specifications were posted on the web pages of the Purchasing Division and Georgia Procurement Registry. Two bids were received on October 5, 2022. This bid has been advertised, opened, and reviewed. The bidders were:

Vendors	Brasco International, Inc. (Madison Heights, MI)		Tolar Manufacturing, Inc. ¹ (Corona, CA)	
FY23 JULY 1, 2022 - JUNE 30, 2023	DESCRIPTION	UNIT PRICE	DESCRIPTION	UNIT PRICE
	8' H x 8' L x 5' Bus Shelter	\$5,475.00	8' H x 8' L x 5' Bus Shelter	\$6,130.00
	8' H x 12' L x 4' Bus Shelter	\$7,750.00	8' H x 12' L x 4' Bus Shelter	\$6,915.00
FY24 JULY 1, 2023 - JUNE 30, 2024	DESCRIPTION	PRICE	DESCRIPTION	PRICE
	8' H x 8' L x 5' Bus Shelter	\$6,575.00	8' H x 8' L x 5' Bus Shelter	\$6,130.00
	8' H x 12' L x 4' Bus Shelter	\$9,300.00	8' H x 12' L x 4' Bus Shelter	\$6,915.00
FY25 JULY 1, 2024 - JUNE 30, 2025	DESCRIPTION	PRICE	DESCRIPTION	PRICE
	8' H x 8' L x 5' Bus Shelter	\$7,875.00	8' H x 8' L x 5' Bus Shelter	\$6,130.00
	8' H x 12' L x 4' Bus Shelter	\$11,150.00	8' H x 12' L x 4' Bus Shelter	\$6,915.00

¹Tolar Manufacturing, Inc. was the apparent low bidder; however, the product offered does not match METRA's current design. METRA's policy is to keep its shelters consistent throughout the city. Therefore, METRA recommends award to the next lowest bidder. The vendor was notified in writing.

Funds are budgeted each fiscal year for this ongoing expense: Transportation Fund – Transportation - Federal Transportation Administration - Capital Expenditure Under \$5,000, 0751-610-2400-MFTA-7763; (City 20% and Federal 80%).

A RESOLUTION

NO._____

A RESOLUTION AUTHORIZING THE PURCHASE OF BUS SHELTERS FROM BRASCO INTERNATIONAL, INC. (MADISON HEIGHTS, MI). METRA HAS HISTORICALLY BUDGETED \$20,000, PER YEAR, FOR THE PURCHASE OF BUS SHELTERS.

WHEREAS, METRA anticipates purchasing approximately 5 each (8'Hx8'Lx5') bus shelters and 5 each (8'Hx12'Lx4') bus shelter per year, and;

WHEREAS, METRA will utilize the bus shelters to replace missing and/or damaged shelters along the City bus routes, and;

WHEREAS, the contract period shall be for three (3) years.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase bus shelters from Brasco International, Inc., (Madison Heights, MI). Metra has historically budgeted \$20,000, per year, for the purchase of bus shelters. Funds are budgeted each fiscal year for this ongoing expense: Transportation Fund – Transportation - Federal Transportation Administration - Capital Expenditure Under \$5,000, 0751-610-2400-MFTA-7763; (City 20% and Federal 80%).

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2022 and adopted at said meeting by the affirmative vote of _____ members of said Council.

- Councilor Allen voting _____.
- Councilor Barnes voting _____.
- Councilor Crabb voting _____.
- Councilor Davis voting _____.
- Councilor Garrett voting _____.
- Councilor House voting _____.
- Councilor Huff voting _____.
- Councilor Thomas voting _____.
- Councilor Tucker voting _____.
- Councilor Woodson voting _____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor