

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Amendment to QPublic Subscription for the Board of Tax Assessors
INITIATED BY:	Finance Department

It is requested that Council approve the professional services agreement from Schneider Geospatial/Qpublic (Indianapolis, IN) to amend the subscription services, per the following pay schedule: **Year 1** - January 1, 2023 – June 30, 2023 - \$18,222 (Setup: \$5,520, Hosting: \$12,702-prorated); **Year 2** - July 1, 2023 – June 30, 2024 - \$25,404; and **Year 3** - July 1, 2024 – June 30, 2025- \$25,404.

The amendment will change the website hosting agreement from a subscription based (where the taxpayers paid a subscription fee to access the data) to an open site, where no subscription is required for the taxpayer. The agreement includes the Appeal Module, the My Tax Feature, and the Homestead Forms. The Appeal Module will allow taxpayers to file and track their appeals electronically. The My Tax Feature will break down where tax dollars are going according to the millage rates. The Homestead forms module allows for the electronic submission of Homestead Applications, if the Tax Commissioner so chooses, at no additional cost to the City.

Council approved the initial subscription service from Schneider Geospatial/QPublic on July 14, 2020, per Resolution #194-20. Consequently, the vendor is considered the only known source for the amendment to the existing subscription service per the Procurement Ordinance, Article 3-114.

Funds are budgeted in the FY23 Budget, to cover Year 1 costs of \$18,222.00, as follows: General Fund – Board of Tax Assessors – Tax Assessors – Contractual Services; 0101 – 290 – 1000 – TAXA – 6319. Funding will be budgeted in the appropriate fiscal year for Year 2 and Year 3 payments.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE PROFESSIONAL SERVICES AGREEMENT FROM SCHNEIDER GEOSPATIAL/QPUBLIC (INDIANAPOLIS, IN) TO AMEND THE SUBSCRIPTION SERVICES, PER THE FOLLOWING PAY SCHEDULE: YEAR 1 - JANUARY 1, 2023 – JUNE 30, 2023 - \$18,222 (SETUP: \$5,520, HOSTING: \$12,702-PRORATED); YEAR 2 - JULY 1, 2023 – JUNE 30, 2024 - \$25,404; AND YEAR 3 - JULY 1, 2024 – JUNE 30, 2025- \$25,404.

WHEREAS, the amendment will change the website hosting agreement from a subscription based (where the taxpayers paid a subscription fee to access the data) to an open site, where no subscription is required for the taxpayer. The agreement includes the Appeal Module, the My Tax Feature, and the Homestead Forms. The Appeal Module will allow taxpayers to file and track their appeals electronically. The My Tax Feature will break down where tax dollars are going according to the millage rates. The Homestead forms module allows for the electronic submission of Homestead Applications, if the Tax Commissioner so chooses, at no additional cost to the City; and,

WHEREAS, Council approved the initial subscription service from Schneider Geospatial/QPublic on July 14, 2020, per Resolution #194-20. Consequently, the vendor is considered the only known source for the amendment to the existing subscription service per the Procurement Ordinance, Article 3-114

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to enter into the professional services agreement from Schneider Geospatial/Qpublic (Indianapolis, IN) to amend the subscription services, per the following pay schedule: **Year 1** - January 1, 2023 – June 30, 2023 - \$18,222 (Setup: \$5,520, Hosting: \$12,702-prorated); **Year 2** - July 1, 2023 – June 30, 2024 - \$25,404; and **Year 3** - July 1, 2024 – June 30, 2025- \$25,404. Funds are budgeted in the FY23 Budget, to cover Year 1 costs of \$18,222.00, as follows: General Fund – Board of Tax Assessors – Tax Assessors – Contractual Services; 0101 – 290 – 1000 – TAXA – 6319. Funding will be budgeted in the appropriate fiscal year for Year 2 and Year 3 payments.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2022 and adopted at said meeting by the affirmative vote of _____ members of said Council.

- Councilor Allen voting _____.
- Councilor Barnes voting _____.
- Councilor Crabb voting _____.
- Councilor Davis voting _____.
- Councilor Garrett voting _____.
- Councilor House voting _____.
- Councilor Huff voting _____.
- Councilor Thomas voting _____.
- Councilor Tucker voting _____.
- Councilor Woodson voting _____.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson III, Mayor