

**DATE:** October 11, 2022  
**TO:** Mayor and Councilors  
**FROM:** Finance Department  
**SUBJECT:** Emergency Purchases – Information Only

1) **FORD MAVERICKS FOR FIRE & EMS AND INSPECTIONS AND CODE**

On September 23, 2022, the City Manager approved the emergency purchase of three (3) Ford Mavericks; one (1) for the Fire and EMS Department, and two (2) for Inspections and Code Department/Special Enforcement Division, due to exigent circumstances, per the Procurement Ordinance, Article 3-115, Emergency Procurement.

Inspections and Code Department/Special Enforcement Division was approved to purchase two (2) Ford F-150s in the FY23 Budget for use by staff in the performance of their daily duties. However, due to the rise in cost for the 2023 F-150 model and the closing of the order bank, the department requested to purchase the Ford Maverick which is priced \$2,650.00 cheaper than the F-150 and is better suited for their needs.

Likewise, the Fire Department was approved for a Ford Explorer; but they too have determined that the Ford Maverick will be better suited for their needs.

The State Contract vendor, Allan Vigil Ford, notified the Public Works Director on September 21, 2022, that the Order Bank for these vehicles will close on September 22, 2022, after only being open since September 15, 2022. Consequently, the vehicles had to be ordered as soon as possible.

The Ford Maverick is not available on any of the Cooperative Contracts; however, Allan Vigil Ford has offered to sell us these trucks at their price which is \$2,650.00 less than the 2023 Ford F-150.

The vehicles will be purchased from Allan Vigil Ford at the unit prices as follows: one (1) at a unit price of \$26,340.00; two (2) at a unit price of \$24,429.00, and a total price of \$48,858.00; for a grand total of \$75,198.00. These are replacement vehicles.

Funding is available as: Lost-Public Safety Fund – Fire & EMS – Public Safety-LOST – Automobiles; 0102-410-9900-LOST-7721 - \$26,340.00; and General Fund – Community Development – Special Enforcement – Light Trucks; 0101-240-2400-SENF-7722 - \$48,858.00.

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2) **FORD ESCAPES FOR TAX ASSESSOR’S OFFICE – COOPERATIVE PURCHASE - GEORGIA STATEWIDE CONTRACT**

On September 23, 2022, the City Manager approved the emergency purchase of two (2) Ford Escapes for the Tax Assessor's Office, due to exigent circumstances, per the Procurement Ordinance, Article 3-115, Emergency Procurement.

These vehicles were approved in the FY23 Budget for use by staff in the performance of their daily duties. The State Contract vendor, Allan Vigil Ford, notified the Public Works Director on September 22, 2022, that the Order Bank for these vehicles will close on September 22, 2022. Consequently, the vehicles had to be ordered as soon as possible.

The vehicles will be purchased from Allan Vigil Ford at a unit price of \$26,340.00, and a total price of \$52,680.00, by Cooperative Purchase via Georgia Statewide Contract #99999-SPD-ES40199373-002.

Funding is available as: General Fund – Boards and Commissions – Tax Assessor – Automobiles; 0101-290-1000-TAXA-7721 - \$52,680.00.