

BOARD MINUTES  
OF THE  
HOSPITAL AUTHORITY OF COLUMBUS, GEORGIA  
June 28, 2022

A regularly scheduled meeting of the Board of the Hospital Authority of Columbus, Georgia (HAC) was held at 11:00 AM on Tuesday, June 28, 2022. The meeting was held in the conference room at Orchard View on Whitesville Road in Columbus, Georgia, and by conference call. A notice was emailed to each member of the Board prior to the meeting. A copy of the notice was posted more than 24 hours before the meeting on the door of the building in which the meeting was held.

Present at the meeting were Chairman Ernie Smallman, and members Mike Welch, Dr. John Kingsbury, Betty Tatum, Cynthia Jordan, Sarah Lang, and Warner Kennon. Jennings Chester was excused.

Britt Hayes, CEO, Rick Alibozek, CFO, and Jack P. Schley, Secretary/Attorney were also present in person at the meeting.

INVOCATION AND WELCOME

Chairman Ernie Smallman called the meeting to order and welcomed everyone to the meeting. Britt Hayes opened the meeting with a prayer.

DETERMINATION OF QUORUM

It was determined by Chairman Ernie Smallman at the start of the meeting that there was a quorum.

REVIEW OF MINUTES

The Board Minutes from the May 31, 2022 Board Meeting were reviewed and Mike Welch moved for their approval. Dr. John Kingsbury seconded the motion and the May 31, 2022 Minutes were unanimously approved by the Board.

BOARD BUSINESS

No report.

PRESIDENT'S REPORT

Britt Hayes gave the President's report:

**Muscogee Home Health:** Britt reported that he signed a lease agreement with Pruitt, and that Pruitt continues to wait for its NPI number.

**Orchard View Annual Survey:** Britt reported the results of the annual survey of Orchard View were generally good. A few deficiencies were noted and plans of correction have been filed with the Department of Community Health for approval. The State Fire Marshal conducted a survey on May 31, 2022 and no deficiencies were reported.

**Mental Health Services:** Britt reported he has been reviewing the mental health systems and services available through HAC. HAC offers its employees counselling through the Bradley Center in Columbus. These consultations are confidential between HAC and the employee. Britt is engaging in negotiations to make similar services available in Phenix City, Alabama, where many HAC employees live, so that they could benefit from a more accessible Employee Assistance program. The current program for residents is through Care Now, which is experiencing leadership difficulties. Britt is negotiating with CHE Behavioral Health out of Valdosta to replace Care Now. CHE Behavioral Health offers more modern systems and weekly services that are appealing. Due to the recent news of public shootings across the country, HAC employees will participate in Active Shooter training. This training is offered for free by Chance Corbitt of Columbus Fire & Safety. Thoughts of suicide are an issue with current residents of HAC, so Suicide Severity Rating Scale training by Alliant is being planned for HAC employees.

**Quality Bonus:** HAC received a CMS bonus from the State of Georgia based on quality evaluation score improvements. HAC received \$720,000 which will be represented on next month's financial report.

**Staffing:** Britt reports that he is evaluating staffing programs for HAC and has been considering KARE, which is a new service offered through a phone app. KARE's program incentivizes employees to work hard for positive evaluations which result in the employee's payments being processed more quickly than if a lower evaluation is entered.

**FY 2022-2023:** Britt reported that HAC will recognize the new federal holiday of Juneteenth starting in 2023. Britt also reported that many employees observe other cultural and religious holidays that are not federally recognized, and proposed instituting a floating holiday for employees to select a scheduled day they wish to take off from work. Rick mentioned similar employers offer about ten (10) holidays and HAC only offers eight (8). With the observance of Juneteenth and instituting a floating holiday, HAC would offer ten (10) holidays, making HAC

more inclusive and its benefits more competitive with other employers. These changes will be reflected through a revision of the current Human Resources Manual, which was last updated in 2011. Pay increases of 4% are also being considered by Britt. He explained the difficulty with finding cooks, whom HAC currently pay \$11/hour. Britt proposed increasing the rate to \$13/hour to be comparable with other food service employers to see if there is a noticeable difference in the dietary employment issue.

**COVID-19 Update:** Reported by Britt: Covid activity within our facilities is continuing to climb. Since our last Board meeting, 6 residents and 17 staff have tested positive.

DPH showed that Muscogee County's Positivity Rate has risen the last month and stands at 21.4% for the last two weeks (8.8% at last Board meeting). Georgia's positivity rate is 17.7% for the last two weeks (11.9% at last Board meeting).

Per federal directives, we now use the County's TRANSMISSION rate from the CDC to assess the frequency that we must test our staff. Muscogee County currently is in the YELLOW. The following chart shows routine testing protocols based on color.

High (Red)	Twice a week
Substantial (Orange)	Twice a week
Moderate (Yellow)	Once a week
Low (Blue)	Not recommended

*Note: "UP TO DATE" Vaccinated staff still do not need to be routinely tested.*

The Level of Community Transmission map is only shown in colors, there are no corresponding percentages/numbers shown. This map dictates that Orchard View, Ridgecrest, and Muscogee Manor continue mass testing ONCE weekly at this time.

We have administered over 1,000 Covid-19 vaccine doses to staff and residents Company-wide. We have ordered an additional 100 Moderna vaccines to be administered in-house. We offer them weekly to those residents and staff who want them.

DHHS has continued supplying antigen 'quick swab' tests, but quantities have ebbed and flowed in relation to the number of cases that we are reporting through the National Safety Healthcare Network (NHSN). The organization estimates the number of staff for your facility and the corresponding County Positivity Rate. We have received supplemental PCR Molecular testing kits from our vendor and have them available if needed.

CFO'S REPORT

Rick Alibozek presented the Financial and Statistical Reports.

**Statistical Report:** Attached to these Minutes is the FY 2022 YTD Statistical Year Ended June 30, 2022.


**Financial Report:** Attached to these Minutes is the Hospital Authority of Columbus Consolidated Summary Report Month Ended May 31, 2022.

NEXT MEETING

The next meeting will be Tuesday, July 26, 2022.

There being no further business the meeting was adjourned.

  
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JACK P. SCHLEY  
Secretary

  
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ERNEST SMALLMAN, IV  
Chairman

HOSPITAL AUTHORITY OF COLUMBUS  
 FY 2022 YTD Statistical Report  
 Year Ended June 30, 2022

	June	May	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sept	August	July	Average	Prior Year
<b>Orchard View</b>														
% Occupancy	63.10%	61.98%	59.23%	59.88%	60.32%	60.32%	59.71%	60.42%	61.23%	60.50%	57.58%	56.18%	60.01%	64.00%
Medicalid%	75.46%	74.78%	78.27%	76.14%	73.80%	73.80%	76.50%	75.83%	79.85%	79.37%	81.74%	77.75%	77.23%	75.65%
Medicare%	8.56%	6.13%	5.42%	8.20%	7.81%	7.16%	7.16%	8.94%	6.22%	5.26%	5.49%	3.59%	6.62%	12.81%
Private %	6.77%	7.53%	7.19%	5.96%	9.20%	9.20%	7.27%	5.93%	4.24%	5.56%	5.04%	13.55%	7.11%	8.15%
Hospice %	7.87%	8.79%	7.22%	7.46%	7.75%	8.54%	7.72%	7.72%	8.40%	7.85%	7.42%	5.11%	7.65%	2.52%
ADV %	1.34%	2.77%	1.90%	2.24%	1.44%	1.44%	0.53%	1.57%	1.29%	1.96%	0.31%	0.00%	1.40%	0.87%
Daily Medicare and ADV Census	12.49	11.03	8.68	12.50	11.16	11.16	9.20	12.70	9.19	8.74	6.67	4.03	9.67	17.15
Employment (Full Time Equivalents)	175.69	178.05	180.66	190.72	205.95	213.60	203.14	199.32	202.60	196.53	206.05	195.66	213.49	
<b>Ridgecrest</b>														
% Occupancy	24.62%	25.16%	23.20%	25.06%	21.74%	21.74%	26.08%	22.38%	23.27%	20.24%	24.04%	21.39%	23.38%	27.70%
Medicalid%	33.85%	17.03%	19.87%	32.35%	35.69%	30.78%	30.78%	31.03%	25.58%	20.78%	11.66%	11.13%	24.52%	42.66%
Medicare%	35.57%	45.43%	44.54%	21.72%	29.51%	38.73%	38.73%	35.46%	45.38%	43.93%	52.72%	66.61%	41.78%	33.67%
Private %	21.37%	29.02%	26.32%	31.67%	25.97%	22.53%	22.53%	26.60%	23.76%	18.04%	18.37%	12.39%	23.28%	2.56%
Hospice %	4.84%	4.73%	5.13%	2.49%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	1.56%	0.24%
ADV %	4.37%	3.79%	4.14%	11.77%	8.83%	7.96%	7.96%	6.91%	5.28%	17.25%	17.25%	9.87%	8.86%	4.21%
Daily Medicare and ADV Census	8.25	10.40	9.49	7.05	7.00	10.22	7.97	9.90	10.40	14.13	13.74	9.87	6.55	6.55
Employment (Full Time Equivalents)	32.05	31.64	29.02	28.32	34.14	31.50	30.49	31.74	33.11	33.69	36.31	32.00	38.02	
<b>Muscooke Manor</b>														
% Occupancy	53.14%	54.76%	54.39%	60.06%	60.76%	60.76%	64.46%	62.57%	62.96%	60.84%	62.66%	64.99%	60.14%	64.12%
Medicalid%	89.50%	91.30%	84.99%	89.40%	88.54%	85.05%	90.13%	90.13%	92.13%	98.90%	95.28%	93.87%	90.83%	83.56%
Medicare%	3.50%	3.70%	6.60%	6.44%	5.28%	7.95%	7.95%	5.42%	3.62%	1.13%	2.15%	2.66%	4.40%	12.02%
Private %	1.24%	-2.83%	1.88%	-0.87%	2.47%	2.77%	2.77%	2.13%	1.12%	-1.22%	0.76%	2.22%	0.88%	1.05%
Hospice %	5.36%	4.91%	4.90%	4.83%	3.12%	2.62%	2.62%	1.79%	0.93%	1.68%	1.15%	0.91%	2.93%	2.00%
ADV %	0.40%	0.92%	1.63%	0.20%	0.59%	1.61%	1.61%	0.53%	2.20%	-0.48%	0.67%	0.35%	0.97%	1.37%
Daily Medicare and ADV Census	4.07	7.10	8.77	6.78	6.06	10.48	6.34	6.22	6.22	6.67	3.00	3.33	5.71	14.87
Employment (Full Time Equivalents)	112.00	111.76	113.47	110.77	116.43	128.58	121.20	112.24	118.85	108.29	109.71	114.85	133.23	
<b>Muscooke Home Health</b>														
Employment (Full Time Equivalents)	4.30	4.87	5.17	6.23	7.22	8.32	7.68	8.06	8.46	8.46	8.06	10.14	7.14	10.16

HOSPITAL AUTHORITY OF COLUMBUS  
12 MONTH MOVING STATISTICAL REPORT

	May-22	Apr-22	Mar-22	Feb-22	Jan-22	Dec-21	Nov-21	Oct-21	Sep-21	Aug-21	Jul-21	Jun-21	May-21	13 Mth Average	Prior Year Avg
<b>Orchard View</b>															
% Occupancy	63.10%	61.98%	59.23%	59.88%	60.32%	59.71%	60.42%	61.23%	60.50%	57.58%	56.18%	56.83%	58.82%	59.68%	64.65%
Medicaid%	75.46%	74.78%	76.14%	76.14%	73.80%	75.83%	75.83%	79.85%	79.37%	81.74%	81.74%	83.40%	76.89%	77.83%	76.41%
Medicare%	8.56%	6.13%	5.42%	8.20%	7.81%	7.16%	8.94%	6.27%	5.26%	5.49%	3.59%	4.08%	6.91%	6.44%	12.40%
Private %	6.77%	7.53%	7.19%	5.96%	9.20%	7.27%	5.93%	4.24%	5.56%	5.04%	11.55%	7.60%	10.56%	7.43%	7.75%
Hospice %	7.87%	8.75%	7.22%	7.46%	7.72%	8.54%	7.22%	8.40%	7.85%	7.42%	5.11%	4.72%	2.66%	7.04%	2.59%
ADV %	1.34%	2.77%	1.90%	2.24%	1.44%	0.53%	1.57%	1.25%	1.96%	0.31%	0.00%	0.00%	0.99%	1.26%	0.87%
Daily Medicare and ADV Census	12.49	11.03	8.69	12.50	11.36	9.70	12.70	9.19	8.74	6.67	4.03	4.63	9.29	9.25	16.77
Employment (Full Time Equivalents)	172.69	178.05	180.66	190.72	205.95	213.60	209.14	199.33	201.60	196.53	205.05	203.17	200.10	196.58	215.45
<b>Ridgcrest</b>															
% Occupancy	24.62%	25.16%	23.20%	25.06%	21.74%	26.08%	22.38%	22.27%	20.24%	24.04%	21.39%	21.79%	24.58%	23.85%	31.06%
Medicaid%	33.85%	37.03%	19.87%	32.35%	35.69%	30.78%	31.03%	25.27%	20.78%	11.66%	11.13%	11.48%	9.69%	22.38%	46.47%
Medicare%	35.57%	45.43%	44.54%	21.72%	29.51%	38.73%	35.46%	46.38%	43.93%	52.72%	66.61%	71.40%	80.00%	47.00%	31.57%
Private %	21.37%	29.02%	26.37%	31.67%	25.97%	22.53%	26.60%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	1.32%	2.46%
Hospice %	4.84%	4.73%	5.13%	2.49%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.22%
ADV %	4.37%	3.79%	4.14%	11.77%	8.83%	7.96%	6.91%	5.28%	17.25%	17.25%	13.72%	14.67	17.75	8.62%	3.89%
Daily Medicare and ADV Census	8.25	10.40	9.49	7.05	7.00	10.22	7.97	9.80	10.40	14.13	13.72	14.67	17.75	10.84	6.44
Employment (Full Time Equivalents)	31.05	31.64	29.02	28.32	34.14	31.50	30.49	31.74	33.11	33.69	35.31	36.74	33.89	32.51	40.57
<b>Muscooke Manor</b>															
% Occupancy	53.14%	54.76%	60.06%	60.06%	60.76%	64.46%	62.57%	62.96%	60.84%	62.66%	64.95%	65.90%	67.84%	61.18%	63.77%
Medicaid%	89.50%	91.30%	84.90%	89.40%	88.54%	85.05%	90.13%	92.13%	98.90%	95.28%	93.87%	94.05%	83.80%	90.53%	82.92%
Medicare%	1.50%	1.24%	1.88%	1.88%	1.44%	2.77%	2.13%	3.62%	1.13%	2.15%	2.68%	4.85%	7.66%	4.69%	12.56%
Private %	-2.03%	-2.03%	-0.87%	-0.87%	2.47%	7.95%	5.42%	1.12%	-1.27%	0.76%	2.22%	-0.89%	4.90%	1.05%	1.06%
Hospice %	5.36%	4.91%	4.90%	4.83%	3.12%	2.62%	1.79%	0.93%	1.68%	1.15%	0.91%	0.89%	1.98%	2.70%	2.17%
ADV %	0.40%	2.92%	1.53%	0.20%	0.58%	1.61%	0.53%	2.20%	-0.48%	0.67%	0.35%	1.15%	1.65%	1.03%	1.26%
Daily Medicare and ADV Census	4.07	7.10	8.77	6.78	6.06	10.48	6.34	6.22	0.67	3.00	3.33	6.73	10.74	6.18	15.08
Employment (Full Time Equivalents)	312.00	311.76	313.47	310.77	316.43	328.53	321.20	332.24	318.85	308.29	309.71	310.18	324.65	318.24	354.07
<b>Muscooke Home Health</b>															
Employment (Full Time Equivalents)	4.30	4.87	5.17	6.23	7.22	8.32	7.68	8.05	8.45	8.06	10.14	9.83	10.02	7.57	10.15

HOSPITAL AUTHORITY OF COLUMBUS  
CONSOLIDATED SUMMARY REPORT  
MONTH ENDED MAY 31, 2022

	Orchard View	Home Office	Ridgecrest	Muscogee Manor	Total Nursing Home	Cobles PCH	Muscogee Home Health	River Mill	Consolidated
<b>BALANCE SHEET</b>									
Cash	\$ 6,067,795	\$ -	\$ 8,654,368	\$ 11,302,895	\$ 26,025,058	\$ 1,155	\$ 5,430	\$ 2,868,116	\$ 28,899,759
Other Current Assets	2,236,084	-	888,256	1,718,221	4,842,561	1,499	271,727	-	5,115,787
Intercompany Balances	21,329,314	-	1,947,605	(13,848,320)	9,428,599	(6,383,016)	(2,125,264)	(920,319)	-
Noncurrent Assets	35,559,465	-	36,902,696	7,767,194	80,229,355	159,798	158,979	564,920	81,113,052
<b>Total Assets</b>	<b>\$ 65,192,658</b>	<b>\$ -</b>	<b>\$ 48,392,925</b>	<b>\$ 6,939,990</b>	<b>\$ 120,525,573</b>	<b>\$ (6,220,564)</b>	<b>\$ (1,689,128)</b>	<b>\$ 2,512,717</b>	<b>\$ 115,128,598</b>
Current Liabilities	\$ 1,643,685	\$ -	\$ 725,318	\$ 863,370	\$ 3,232,373	\$ -	\$ 62,872	\$ -	\$ 3,295,245
Non-current Liabilities (excluding bonds)	9,681,474	-	4,073,020	5,937,582	19,692,076	360,100	624,516	-	20,676,692
Bonds Payable	25,188,264	-	30,475,171	-	55,663,435	-	-	-	55,663,435
<b>Total Liabilities</b>	<b>\$ 36,513,423</b>	<b>\$ -</b>	<b>\$ 35,273,509</b>	<b>\$ 6,800,952</b>	<b>\$ 78,587,884</b>	<b>\$ 360,100</b>	<b>\$ 687,388</b>	<b>\$ -</b>	<b>\$ 79,635,372</b>
Fund Balance	28,679,235	-	13,119,416	139,038	41,937,689	(6,580,664)	(2,376,516)	2,512,717	35,493,226
<b>Total Liabilities and Fund Balance</b>	<b>\$ 65,192,658</b>	<b>\$ -</b>	<b>\$ 48,392,925</b>	<b>\$ 6,939,990</b>	<b>\$ 120,525,573</b>	<b>\$ (6,220,564)</b>	<b>\$ (1,689,128)</b>	<b>\$ 2,512,717</b>	<b>\$ 115,128,598</b>
<b>INCOME STATEMENT</b>									
Revenue	\$ 1,262,856	\$ 41,195	\$ 506,837	\$ 1,194,091	\$ 3,004,979	\$ -	\$ 38,425	\$ -	\$ 3,043,404
Operating Expenses	1,170,084	134,398	350,105	1,059,064	2,713,651	374	56,582	69	2,770,676
Net Profit (Loss) before Noncash expense	92,772	(93,203)	156,732	135,027	291,328	(374)	(18,157)	(69)	272,728
Provision for Bad debts	6	-	-	(89)	(83)	-	-	-	(83)
Interest expense	(64,252)	-	(82,826)	-	(147,078)	-	-	-	(147,078)
Depreciation and Amortization	(86,081)	-	(95,375)	(10,429)	(191,885)	(377)	-	-	(192,262)
Current Month Income (loss)	\$ (57,555)	\$ (93,203)	\$ (21,469)	\$ 124,509	\$ (47,718)	\$ (751)	\$ (18,157)	\$ (69)	\$ (66,695)
YTD Income (loss)	\$ (1,250,353)	\$ (1,256,454)	\$ (1,138,077)	\$ 596,033	\$ (3,028,931)	\$ (36,767)	\$ (245,786)	\$ 1,625,786	\$ (1,685,598)