



CHLPC Rest Haven Subcommittee Minutes

Monday, June 23, 2025 at 4:15 PM

161 N. Dickason Blvd.

Roll Call

Ruth/Chair called the meeting to order at 4:15 pm.

Notice of Open Meeting

Those present: Ruth Hermanson/Commission Chair, Libby Gilbertson/Commission Vice Chair, David Bennett/City Rep, Joe Hammer/Council Rep & Commissioner, Brian Nagle/Commissioner, Jan Ulrich/Commissioner. Carolyn Fredericks/Volunteer

Approval of Agenda

Public Comment

No citizen comments

Unfinished Business

1. Review plans & description of Rest Haven

Ruth reviewed the 2024 bid from McKee & Associates and the itemized expenses associated with the Rest Haven renovation to include the electrical update, bathroom update, and front entrance door replacement with accessible door opener. Jan presented research she had completed regarding the doors- vendors who had agreed provide estimates. She has reached out to Ridgetop Exteriors who replied that they don't sell doors, Waunakee Remodeling was not interested as they only sell fiberglass doors, there was communication with Vintage Doors from Hammond, NY and they could construct a door as described- the door cost would be approximately \$10, 142 with \$439 shipping expense. Brunsell Lumber from Madison had not yet responded as well as a vendor from the state of PA. Ruth also suggested other vendors who had worked on the pavilion- United Tradesman from Milwaukee. Ruth will contact them directly and provide the electronic contact to Jan. Other suggested vendors were Zuern Lumber and McCormick Lumber both from Madison. Jan will also contact Hometown Glass and Prairie Glass. Carolyn will follow up with local tradespeople to investigate door installation and cost. Discussion ensued about researching the completion of just the front door replacement and possible electrical door opener added as a start to the full electrical update of the Rest Haven. There was also discussion about utilizing local tradesmen to complete the project and access carpenters to build and install- Dan Klink and Steve Kapernick to build and/or install purchased door. Also discussed getting bids on the electrical upgrade portion that would be needed for the function of the accessible door opener. Contractors suggested were Central Electric, S&S Electric, Dauman, Haywire, Van Ertle. David will investigate the financial limit of the project that would require us to go out for public bids versus obtaining estimates directly from the vendors/contractors. 2 Discussion also occurred about making the bathrooms unisex with one stall and a lock on the door as a way to be more cost effective which may help with the speed of completion. The SHPO will need to be updated as the current one has expired. Ruth will complete and submit using the existing template.

2. Donation update

There has been approximately \$11,000 in new donations with an approximate account balance of \$111,000 in the Rest Haven account. Exact financial totals were not available.

New Business

3. Discussion needed to complete smaller part of overall Rest Haven restoration

See earlier discussion. In addition it was noted that with the existing account balance, the subcommittee believes that prioritizing what can be completed with the current fund balance would be in the best interest of the project, investigation the cost of the doors with/without the accessible door opener and possible wiring to start – either partial to be able to install the electronic door opener, or full wiring update. Jan will reach out to WBEV and their affiliates to promote the Rest Haven project in an effort to encourage donations to the project. Jan will send pictures of the bathrooms and an article to David who will post to CHLPC's Facebook page.

4. Review to present any updates to CHLPC at next Regular meeting

David B. will follow up on the financial limits to determine if the project has to go to public bid and will let the subcommittee know what he learns.

5. Determine next special meeting date

Next meeting will be the regularly scheduled CHLPC meeting on July 23rd

Adjourn

Meeting adjourned at 5:42 pm

*A quorum of city committees and/or commissions may be present at this meeting. No action will be taken or considered by those committees and/or commissions.