



Agenda Item Report

Meeting Type: City Council

Meeting Date: September 2, 2025

Item Title: Encroachment Agreement for parcel 45.03 (Loppnow)

Report by: Mike Kornmann, Director of Community and Economic Development

Detailed Description of Subject Matter:

This property is one of the oldest in the city and was built prior to zoning and other related ordinances. The building is built up to the right of way line and the main floor is a couple of feet above the sidewalk grade. Current access one of the commercial spaces in the building is via existing stairs located in the right of way. The owners also want to recreate the original entrance near the corner of Dickason and Mill for a second commercial space. The only access to Dickason is by having steps in the right of way like the ones at the first entrance. There is 19 feet between the building and the curb with the steps only using four feet. Approving this agreement protects the city and supports a local business that is contributing to downtown revitalization.

List all Supporting Documentation Attached:

- Encroachment agreement and Exhibit A

Action Requested of Council: Approval of Encroachment Agreement