

TASK ORDER 2026-01
2026 City of Columbus Community Trail Planning

This is Task Order No. 2026-01,
consisting of 5 pages.

Task Order

In accordance with paragraph 1.1 of the Master Professional Service Agreement between the City of Columbus (Owner) and Ruckert and Mielke, Inc. (Engineer) for Professional Services – Task Order Edition dated March 20, 2019 (“Agreement”), Owner and Engineer agree as follows:

1. Specific Project Data

- A. Title: 2026 City of Columbus Community Trail Planning
- B. Description: This task order includes analysis of potential trail routes as identified in blue in Exhibit 1, site evaluation, environmental screening, development of cost estimates, development of a recommended trail route map and summary report, and identification of potential grant funding opportunities for segment additions to the City of Columbus proposed bicycle/pedestrian trail network (see attached Exhibit 1 – Proposed Trail Route Map).

2. Services of Engineer

A. TRAIL ROUTE ANALYSIS

- Review and analyze available City of Columbus GIS data for each property along proposed trail routes, per conceptual trail route map provided by City of Columbus. The following properties are included:
 - Tax ID #1188.06, 1075.045, 1450.OL1, 1450.OL3, 1450.OL5, 1124, 1124.4, 814, 1123, 1188.03, 1107, 1508.07

B. SITE EVALUATION

- Site visit to each property listed above for field evaluation, to confirm trail feasibility.
- Evaluate site constraints for trail implementation.
- Meet with Owner staff to confirm routes for each trail segment/property (1 meeting).
- Reimbursable expenses including mileage.

C. ENVIRONMENTAL SCREENING

- Perform a desktop evaluation of the following items with recommended actions to achieve compliance and anticipated permitting:
 - Wetlands and Waterways:
 - a. Wisconsin Wetland Inventory and Hydric Soil Indicators
 - b. Surface waters
 - c. Wetland and/or Waterway Quality Assessment
 - Threatened and Endangered Resources
 - a. NHI Assessment
 - b. IPaC Assessment
 - Historic waste or contamination
 - Cultural and Significant Architectural Resources
 - Drainage districts
 - Floodplains
 - Shoreland
 - Environmental Corridors
 - Other local regulations that may affect the project (tree clearing, etc.)

TASK ORDER 2026-01
2026 City of Columbus Community Trail Planning

D. PLAN DEVELOPMENT

- Project administration and Owner coordination.
- Plan development.
 - Prepare pavement analysis for type of trail surface.
 - Prepare Opinion of Probable Construction Cost for each individual trail segment/property.
 - Provide recommendation if easements will be required or not by section of trail
 - Prepare final recommended trail route map and summary report.
 - Prepare legal description for property owned by JJB Commercial Real Estate, LLC (tax ID #1188.06) to assist with transfer of property to the City of Columbus – includes review of applicable subdivision plats and Certified Survey Map, cadastral map build, and writing of the legal description.
- QA/QC.
 - Review plan and report for conflicts or issues.
 - Confirm plans have addressed Owner scope and feedback.
- Plan review meetings with Owner staff (2 meetings).
- Reimbursable expenses including mileage.

E. FUNDING REVIEW

- Review grant/funding opportunities for trail construction/implementation.
- Prepare summary report.

F. DELIVERABLES

- Final recommended trail route map and summary report in digital file format (pdf).

3. Owner's Responsibilities

The City of Columbus shall have those responsibilities set forth in Section II of Agreement, subject to the following:

- A. Owner shall confirm meeting dates and attendance.
- B. Provide timely review of plans and documents.
- C. Attend plan review meetings.
- D. Provide approval of final recommended trail route(s).
- E. Conduct all correspondence with private property owners, and secure approval from private property owners for property access and site evaluation.

4. Items Excluded

- A. The following items are excluded from the Scope of Services:
 - Any scope that is not specifically listed above. Grant application preparation, submittals and fees.
 - Development of property legal descriptions or easement documents.
 - Real estate appraisal/acquisition.
 - Title report for legal documents.
 - Additional site visits or meetings beyond those listed in the scope above.
 - Contaminated site investigations, coordination, and/or remediation design.

TASK ORDER 2026-01
2026 City of Columbus Community Trail Planning

- Alternatives analysis for additional trail segments beyond those depicted on Exhibit 1 – Proposed Trail Route Map.
- Wetland delineation.
- Soil borings.
- Development of construction drawings/bid documents.
- Boundary survey or property survey.
- Permitting application submittals and permit fees.
- Attendance at public meetings.
- Any construction related services.

5. Times for Rendering Services

A. Schedules are subject to change due to activities beyond the control of Engineer. In general, the tentative schedule is as follows:

<u>Phase</u>	<u>Completion Date</u>
Authorization/Task Order Approval	1/20/2026
Trail Route Analysis	2/1/2026
Site Evaluation	3/31/2026
Environmental Screening	3/31/2026
Plan Development	4/15/2026
Funding Review	4/15/2026
Final Deliverables to City	5/1/2026

6. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Estimate of Compensation for Services</u>
<i>Trail Route Analysis</i>	<i>Time and Materials Not to Exceed</i>	<i>\$3,188</i>
<i>Site Evaluation</i>	<i>Time and Materials Not to Exceed</i>	<i>\$2,780</i>
<i>Environmental Screening</i>	<i>Time and Materials Not to Exceed</i>	<i>\$1,852</i>
<i>Plan Development</i>	<i>Time and Materials Not to Exceed</i>	<i>\$8,499</i>
<i>Funding Review</i>	<i>Time and Materials Not to Exceed</i>	<i>\$1,266</i>
TOTAL		<u>\$17,585</u>

B. The terms of payment are set forth in Section III and RM standard rates for 2026.

TASK ORDER 2026-01
2026 City of Columbus Community Trail Planning

C. Terms and Conditions: Execution of this Task Order by the City of Columbus and R/M shall make it subject to the terms and conditions of the Agreement (as modified above). Agreement is incorporated by this reference. R/M is authorized to begin performance upon its receipt of a copy of this Task Order signed by the City of Columbus.

7. Consultants

N/A

8. Other Modifications to Standard Terms and Conditions

N/A

9. Attachments

Exhibit 1 - Project Trail Route Map

10. Documents Incorporated by Reference

Ruekert & Mielke, Inc. / Client Master Agreement

TASK ORDER 2026-01
2026 City of Columbus Community Trail Planning

Between City of Columbus
and
Ruekert & Mielke, Inc.
Dated January 20, 2026

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement Amendment between Owner and Engineer, dated March 20, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is January 20, 2026.

OWNER:

City of Columbus

ENGINEER:

Ruekert & Mielke, Inc.

Signature: _____

Name: _____

Title: _____

Date: _____

Signature: Jason P. Lietha Digitally signed by Jason P. Lietha
Date: 2025.12.22 14:34:49 -06'00'

Name: Jason P. Lietha, P.E.

Title: Senior Vice President / COO

Date: January 20, 2026

DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: _____

Title: _____

Address: _____

Email: _____

Phone: _____

Name: Steve Brunner

Title: Landscape Architecture Lead

Address: W233 N2080 Ridgeview Parkway
Waukesha, WI 53188

Email: sbrunner@ruekert-mielke.com

Phone: (262) 953-3019

EXHIBIT 1 - PROPOSED TRAIL ROUTE MAP



City of Columbus
Proposed Trail Segments

 Proposed Trail Segment

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The City of Columbus does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1 = 1000'



City of Columbus
105 N Dickason Blvd
Columbus, WI 53925
920-623-5900

Print Date: 12/8/2025