



## **Agenda Item Report**

**Meeting Type: Common Council**

**Meeting Date: December 16, 2025**

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**Item Title:** Addendums to Personnel Handbook

**Submitted By:** Kendra Riddle, Finance Director

**Detailed Description of Subject Matter:**

The following addendums are being presented to be added to the Handbook approved on October 21, 2025. The addendums contain current practices of the library, police department and utilities. We are also asking that you approve the CDL Drivers License Reimbursement language to be included in the overall handbook to also encompass DPW. If approved we would remove from the Utility Addendum and make it part of the overall handbook.

**List all Supporting Documentation Attached:**

Library Addendum

Agreement with Columbus Professional Police Association (CPPA)

Utility Addendum

**Action Requested of Council:**

Consider and take action regarding the addendums to the Personnel Handbook for the Library, Police and Utilities.

**Strategic Plan Objective(s):**

Objective 7 Provide resources to develop an employee recruitment and retention program that includes training and professional development activities.