



## **Agenda Item Report**

**Meeting Type: Committee of the Whole & Council**

**Meeting Date: December 16, 2025**

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**Item Title:** Letter of credit reduction for Cardinal Heights

**Submitted By:** Matt Amundson, City Administrator

**Detailed Description of Subject Matter:**

Following the Development Agreement (Section P2) process for letter of credit reduction. The engineer makes a recommendation to the Council concerning the letter of credit. The Council can then take action on the request and when the developer provides the lien waivers, the City Administrator can grant final approval of the reduction.

**List all Supporting Documentation Attached:**

Letter from Engineer (R-M)

**Action Requested of Council:**

Consider and take action on letter of credit reduction for Cardinal Heights

**Strategic Plan Objectives:**

Objective 4 Utilize all financial tools available