



Agenda Item Report

Meeting Type: City Council

Meeting Date: January 21, 2025

Item Title: Zoning and Subdivision Code Amendment Request for Proposals

Submitted By: Mike Kornmann, Director of Community and Economic Development

Detailed Description of Subject Matter: The RFP provides the basis for the revision of the zoning and subdivision code across two fiscal years. The code revisions are a tool to implement our current comprehensive plan. Furthermore, the processes and language need revisions to provide efficiencies to our processes and clarity to developers, businesses, and residents.

Consultant selection will be based on a Plan Commission recommendation to the City Council with the Council making the final decision. Proposed selection review team members include the City Administrator, Mayor, Director of Community and Economic Development, Communications and Economic Development Coordinator, and one plan commissioner. The team will evaluate the proposals and bring forward finalists for Plan Commission recommendation.

List all Supporting Documentation Attached:

- RFP to Amend Zoning and Subdivision Ordinance

Action Requested: Recommend approval of the RFP.