



## Agenda Item Report

**Meeting Type: Utility Commission**

**Meeting Date: Thursday February 27, 2025**

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**Item Title:** Action Item from January 23, 2025 Columbus Utility Commission Meeting -  
Vacation Accrual Balances

**Submitted By:** Jacob R. Holbert, Utilities Director

**Detailed Description of Subject Matter:**

Previous Commission Meeting provided an action Item that was to be completed by the next scheduled Columbus Utility Commission Meeting in regards to excessive vacation accrual for two Utilities Employees. Both Employees have made efforts to reduce their vacation accruals, and both are now within normal standing per the Columbus Utilities Department Employee Handbook.

**List all Supporting Documentation Attached:**

1. J.Boness & M.Kaltenberg - Vacation Balance and Requested Vacations as of 2/21/2025

**Action Requested of Council:**

Review and Acknowledgement of Completed Deadline.