Agenda Item Report

Meeting Type: Committee of the Whole & Common Council

Meeting Date: March 3, 2026

Item Title:	Discussion regarding an Ordinance to Repeal Sections 30-51 through 30-53 of the City Code and to Create Sections 30-51 through 30-54 of the City Code Concerning the Management of Hillside Cemetery.
Submitted By:	Matt Amundson, City Administrator

Detailed Description of Subject Matter:

City Attorney Paul Johnson has drafted the attached ordinance that transfers responsibility for the management of Hillside Cemetery to the **Public Spaces Committee** and the **Common Council**.

Adoption of this ordinance **does not dissolve or alter** the Hillside Cemetery Association. The Association remains a legally constituted, independent organization over which the City has no authority related to its internal structure or operations. However, with adoption of this ordinance, the Association will **no longer have a management or operational role** with Hillside Cemetery unless they request approval for a specific project through the Public Spaces Committee or the Council.

Section **30-52** has been retained to provide codified rules and regulations that align with the Association's bylaws. This is intended to maintain consistency and address concerns raised by stakeholders. The Council may amend these rules or remove this section entirely if it prefers to regulate cemetery operations differently.

Cemetery funds fall into two primary categories:

1. **Charitable Donated Funds**
2. **Operational Funds**

It is recommended that these categories remain **separated within the City's accounting system** to ensure proper use, transparency, and clear tracking of financial activity in each area.

List all Supporting Documentation Attached:

Draft Ordinance

Hillside Cemetery Funds

Action Requested of Council:

Consider and take action on an Ordinance to Repeal Sections 30-51 through 30-53 of the City Code and to Create Sections 30-51 through 30-54 of the City Code Concerning the Management of Hillside Cemetery.