

## TASK ORDER

This is Task Order No. 2026-04,  
consisting of 4 pages  
City of Columbus  
2026 West School Street Reconstruction  
Construction Services

### Task Order

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In accordance with the Master Professional Services Agreement between the City of Columbus (Owner) and Ruckert-Mielke, Inc. (Engineer) dated March 20, 2019, Owner and Engineer agree as follows:

#### 1. Specific Project Data

- A. Title: 2026 W School Street Reconstruction
- B. Description: This task order includes the construction-related services for the W School Street reconstruction project to provide engineering support and oversight to the contractor for the City of Columbus and Columbus Utilities.

#### 2. Services of Engineer

##### A. PHASE 1 – CONSTRUCTION ADMINISTRATION

- Prepare construction agreements for execution and send out Notice to Proceed after award.
- Prepare agenda and attend preconstruction meeting.
- Prepare preconstruction meeting minutes and distribute.
- Coordinate construction with private utility upgrades.
- Construction submittal review and approval.
- Pay request review and recommendation as required.
  - Breakdown of fee by City category for each pay request.
- Change order preparation as required.
- Weekly on-site progress meetings and meeting minutes.
- Technical support and administration.
  - Meeting with residents.
  - Project support as directed by the City Administrator.
- Substantial completion inspection.
  - Issue substantial completion certificate.
- Develop punch list/review punch list.
  - Coordination with Contractor and property owner.
- Final completion inspection.
- Provide FieldAlly working drawings and inspection reports.
- Project closeout documentation.

##### B. PHASE 2 – CONSTRUCTION STAKING

- Construction staking for:
  - Water main and hydrants
  - Sanitary sewer and structures
  - Storm sewer and structures
  - Concrete curb and gutter

##### C. PHASE 3 – CONSTRUCTION REVIEW

- Construction Review – Utilities
  - Full time review of sanitary sewer construction.
  - Full time review of water main construction.
  - Full time review of storm sewer construction.
  - Full time review of all sanitary sewer laterals and water services.
- Construction Review – Road including sidewalk, curb and gutter, and pavement.
  - Full time review when Contractor is pouring concrete for:
    - Sidewalk.

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- Curb and gutter.
- Private driveway aprons.
- Part time review for removals of existing pavement and saw cutting.
- Full time review of proof rolling and undercutting operations.
- Full time review of paving and compaction operations.
- Part time review of restoration and landscaping

D. PHASE 4 – UPDATE GIS

- Update GIS with record drawing information for water main, sanitary sewer, and storm sewer.

DI. PHASE 5 – LRIP GRANT ADMINISTRATION

- Execute signed State Municipal Agreement (SMA)
- Inspect completed project and provide Engineer’s Certification.
- Complete and submit DT 2353 (Project Reimbursement – Municipal Agreement) to WisDOT after final payment to contractor.

**3. Owner’s Responsibilities**

The City shall have those responsibilities as set forth in Section II of the Agreement, subject to the following:

- A. City shall confirm attendance to meetings prior to meeting.
- B. Attend utility coordination meetings.
- C. Provide timely review for questions.
- D. Attend the weekly on-site meetings.
- E. Attend the final site walk-through.

**4. Items Excluded**

The following items are excluded from the scope of services:

- A. Anything not specifically listed in the scope of services above.
- B. Replacing property irons or setting new property irons.
- C. Detail record drawings other than provided working drawings.
- D. Boundary survey or property survey.
- E. Title reports required to create legal documents for any properties.
- F. Creation of easements (temporary or permanent)
- G. Real estate appraisal/acquisition.
- H. Public hearings unless specifically presented.
- I. Any grant application completion or administration related to this project not included above.f
- J. Flow monitoring or dye testing of sewers
- K. Wetland delineations
- L. Historical, environmental, or archeological investigations, coordination, and/or mitigation.
- M. Contaminated site investigations, coordination, and/or remediation design.
- N. Any alternative analysis for approved design
- O. Additional construction staking outside of what is indicated in scope and or the contract documents
- P. Any additional permitting required beyond what was included in the design scope of services

**5. Times for Rendering Services**

Schedules are subject to change due to activities beyond the control of R/M. In general, the tentative schedule is as follows:

| <u>Phase</u>           | <u>Completion Date</u> |
|------------------------|------------------------|
| Begin Construction     | April 2026             |
| Substantial Completion | October 30, 2026       |
| Project Walkthrough    | November 2, 2026       |
| Final Completion       | November 15, 2026      |

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**6. Payments to Engineer**

A. Owner shall pay Engineer for services rendered as follows:

| <u>Category of Services</u> | <u>Compensation Method</u> | <u>Estimate of Compensation<br/>for Services</u> |
|-----------------------------|----------------------------|--|
| Construction Administration | Standard Hourly Rates      | \$32,000   |
| Construction Staking        | Standard Hourly Rates      | \$50,000   |
| Construction Review         | Standard Hourly Rates      | \$150,700  |
| Update GIS                  | Standard Hourly Rates      | \$5,000  |
| LRIP Grant Administration   | Standard Hourly Rates      | \$1,000  |
| <b>TOTAL</b>                |                            | <b>\$238,700</b>                                 |

Below is the total fee for construction services breakdown by category for internal City use. All invoicing will reflect the prorated percentage of costs for this task order when received.

|                       |              |
|-----------------------|--------------|
| Water Utility (28%)   | \$66,836.00  |
| Sewer Utility (15%)   | \$35,805.00  |
| Storm Utility (10.5%) | \$25,063.50  |
| Street (46.5%)        | \$110,995.50 |

B. The terms of payment are set forth in the Standard Terms and Conditions.

**7. Consultants**

None.

**8. Other Modifications to Standard Terms and Conditions**

None.

**9. Attachments**

None.

**10. Documents Incorporated by Reference**

Ruekert & Mielke, Inc. / City of Columbus Master Agreement

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TASK ORDER NO. 2026-04  
2026 West School Street Reconstruction Construction Services  
Between City of Columbus  
and  
Ruekert & Mielke, Inc.

Dated: April 8, 2026

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement Amendment between Owner and Engineer, dated March 20, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is April 8, 2026.

|                                  |  |
|----------------------------------|--|
| OWNER:                           | ENGINEER:  |
| City of Columbus                 | Ruekert & Mielke, Inc.   |
| Signature: _____                 | Signature: <u>Jason P. Lietha</u> <small>Digitally signed by Jason P. Lietha<br/>Date: 2026.03.30 13:56:47 -05'00'</small> |
| Name: <u>Matt Amundson</u>       | Name: <u>Jason P. Lietha, P.E.</u>   |
| Title: <u>City Administrator</u> | Title: <u>COO</u>  |
| Date: <u>April 8, 2026</u>       | Date: <u>April 8, 2026</u>   |

DESIGNATED REPRESENTATIVE FOR TASK ORDER

|                         |   |
|-------------------------|---|
| Name: _____             | Name: <u>Samantha Boman, P.E.</u>                                 |
| Title: _____            | Title: <u>Project Engineer</u>                                    |
| Address: _____<br>_____ | Address: <u>4630 S. Biltmore Lane</u><br><u>Madison, WI 53718</u> |
| Email: _____            | Email: <u>sboman@ruekert-mielke.com</u>                           |
| Phone: _____            | Phone: <u>608-572-7972</u>  |
| Fax: _____              | Fax: <u>262-542-5631</u>  |