



# VANDEWALLE & ASSOCIATES INC.

## CITY OF COLUMBUS SITE REUSE AND REDEVELOPMENT TOWER DRIVE SITE SCOPE OF SERVICES JANUARY 15, 2025

Vandewalle & Associates will undertake the following tasks in conducting a review of reuse and redevelopment options for the Tower Drive site. All work will be completed according to the below-listed scope of services on a time and materials basis at a cost not to exceed \$12,500 in an anticipated time frame of 90-150 days.

### Work Elements

#### Task 1 – Site Evaluation

- a. Review site survey, environmental records, and other available information on site history and conditions
- b. Review adopted plans and codes as they pertain to the site and surrounding area
- c. Inspect property
- d. Prepare base map

#### Task 2 – Development Opportunities

- a. Review area development, economic, and demographic trends
- b. Review existing and potential development in vicinity of the site
- c. Up to two meetings with potentially interested parties and area realtors/developers

#### Task 3 – Development Concepts

- a. Prepare two concept graphics with bulleted text summarizing development parameters for use and presentation at a public information meeting (to be facilitated by City Staff)
- b. Revise preferred concept graphic following feedback received at public information meeting

#### Task 4 – Request for Qualifications

- a. Incorporate concept into a developer request for qualifications
- b. Prepare response evaluation and scoring criteria
- c. Review and evaluate responses and provide observations to City staff (but not score them)
- d. Determine format for potential interviews and attend them (but not score them)

#### Task 5 - Meetings

- a. Meet with City staff up to three times to discuss progress and next steps (virtual)
- b. One (in-person) presentation to Plan Commission or Council

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