



## **Agenda Item Report**

**Meeting Type: Committee of the Whole**

**Meeting Date: November 18, 2025**

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**Item Title:** Request for Approval – Fireman’s Park Pavilion Task Order

**Submitted By:** Amy Jo Meyers, Recreation Director

### **Detailed Description of Subject Matter:**

I am requesting approval to move forward with a Task Order to begin the process of bidding for the interior remodel and HVAC improvements at the Fireman’s Park Pavilion. This Task Order includes due diligence, design, bid letting, and construction administration services.

The scope of the remodel includes:

- Removal of existing carcinogenic insulation materials (asbestos abatement)
- Installation of new building envelope insulation
- Addition of a heating, ventilation, and air conditioning (HVAC) system

The project will be bid in one of the following two ways:

1. As one combined package requiring a general contractor and team of subcontractors, or
2. As three separate bid packages, one for each major project element.

Approval of this Task Order will allow us to proceed with the necessary steps to complete this project in a timely and efficient manner.

Thank you for your consideration. I look forward to your support in moving this project forward.

### **Background:**

Currently, the Fireman’s Park Pavilion does not have air conditioning, which limits its usability and rental potential during warmer months. By adding HVAC to the facility, we can make the space more comfortable and accessible year-round, increasing its appeal for public and private events. I believe this improvement will create a valuable revenue source for the city and offer long-term benefits to both residents and visitors.

### **Available Funding:**

At this time, we do not have an exact cost for the project, as it will involve asbestos abatement and work within a building that holds historic value. These factors may impact both design and construction costs. The City currently has \$(185,000) set aside for this project, and I believe this qualifies as a capital improvement that may warrant additional funding considerations in the future if needed.

### **Funding Shortfall:**

Council Determination

### **Additional Funding Source:**

If project costs exceed current available funds, I am confident that we can explore creative solutions to

help offset expenses. This may include pursuing sponsorship opportunities, community partnerships, or fundraising efforts to support the completion of the project.

**List all Supporting Documentation Attached:**

Task Order 2025-06

**Action Requested of Council:**

Approve the Task Order to proceed with design, bid, and construction administration for the Fireman's Park Pavilion remodel and HVAC installation.