

TASK ORDER

This is Task Order No. #2024-05,
consisting of 5 pages.

City of Columbus
2025 Brookside Lane Reconstruction

In accordance with paragraph 1.1 of the Master Professional Service Agreement between the City of Columbus (City) and Ruekert and Mielke, Inc. (R/M) for Professional Services – Task Order Edition dated March 20, 2019 (“Agreement”), City and R/M agree as follows:

1. Specific Project Data

- A. This task order will cover the required data collection services, design, permitting and bidding for the 2025 Brookside Lane Reconstruction project for the City of Columbus. Data collection services include topographic survey of all surface and underground features within the right-of-way and water main area leading to 2nd Ward Creek, property corner reconnaissance, sanitary and storm sewer structure measure downs, parcel mapping, soil borings and geotechnical evaluation, and an engineering field check. Survey will also be conducted outside the right-of-way as necessary to obtain sufficient topographic information for purposes of designing certain driveways and storm drainage.
- B. This task order also covers design, bidding, permitting, and administrative related services required for the completion of the 2025 Brookside Lane Reconstruction Project. This project will include the following items in general:
 - 1. Reconstruction of Brookside Lane from Avalon Road southwest to, and including, the cul de sac.
 - 2. Storm sewer extension on Brookside Lane to improve drainage.
 - 3. Sanitary sewer replacement with all new sanitary sewer laterals to the right-of-way.
 - 4. Water main replacement and upsizing with all new water services to the right-of-way.
- C. This task order also includes the preparation of special assessments as directed by the City.
- D. This task order includes permitting required for the replacement of sanitary sewer and storm sewer through WDNR.
- E. This task order includes wetland delineation of area near creek.
- F. This task order will include one public informational meeting to accept feedback and respond to questions.
- G. For a map of the project limits, refer to the attached Exhibit A.

2. Services of R/M

- A. DATA COLLECTION
 - 1. Utility Coordination Including Digger’s Request.
 - 2. Soil Boring Coordination (R/M will schedule, field mark the borings for location and survey in location).
 - 3. Topographic Survey Including Control Points, Property Corners, Soil Borings, and Utility Measure Downs.
 - 4. Plat and Survey Research (2 title reports to confirm easements to creek).
 - 5. Field wetland survey.

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6. Survey Data Download, Quality Control, and Preparation for Design.
7. Build Surface Model, Create Pipe Networks, and Setup Drawings.
8. Analyze Survey Data and Cadastral Mapping.
9. Engineering Field Check.
10. Soil Borings (2 full depth borings).
11. Reimbursable Expenses Including Mileage and Survey Equipment as Necessary.

B. PLAN DESIGN

1. Project Administration.
2. Design and Prepare Roadway & Storm Sewer Plan and Profiles.
3. Design and Prepare Water & Sanitary Sewer Plan and Profiles.
4. Design and Prepare Erosion Control Drawings and Notes.
5. Prepare Existing and New Street Cross Sections.
6. Review Driveway Tie In Elevations.
7. Intersection Design and Prepare Intersection Drawings.
8. Prepare Cover, Project Overview, Typical Sections, and Construction Details.
9. Measure Quantities and Prepare Opinion of Probable Construction Cost.
10. Conduct Storm Water/Drainage Analysis.
11. Model Water Main to Determine Sizing
12. Prepare Pavement Analysis.
13. QA/QC.
14. Prepare Specifications - Legal and Procedural.
15. Prepare Specifications – Technical.
16. Complete Project Manual for Bidding and Upload to Quest.

C. BIDDING

1. General Coordination with City.
2. General Coordination with Potential Bidders.
3. Addenda Preparation.
4. Attend Bid Opening.
5. Review Bids and Prepare Bid Tabulation.
6. Make Formal Award Recommendation to Client.

D. PERMITS

1. Endangered Resources Review (ER).
2. WDNR Sanitary Sewer Extension.
3. WDNR Storm Water - Construction (WRAPP).
4. WDNR Water Main Extension.

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E. MEETINGS

1. Plan Review Meetings (30%, 60%, 90%).
2. Public Information Meeting (1 meeting).

F. SPECIAL ASSESSMENTS

1. Obtain Surveys and CSMs to Review Property Information.
2. Prepare Draft Assessment Report.
3. Attend Public Hearing.
4. Finalize Proposed Assessment Prior to Construction.
5. Prepare Final Assessment After Construction.

3. City's Responsibilities

City shall have those responsibilities set forth in Section II of Agreement, subject to the following:

- City shall confirm attendance prior to meeting date.
- Attend utility coordination meetings.
- Attend plan review meetings.
- Provide existing utility map of information.
- Provide timely review of plans.
- Payment of permitting fees.

4. Items Excluded

A. The following items are excluded from the Scope of Services:

- Permit fees.
- Flow monitoring of sewer.
- Easement creation and/or survey staking.
- Title report required to create legal documents (other than listed above).
- Utility modeling.
- Environmental, archeological or historical research required beyond screening. This includes any site visit or work by specialized consultant.
- Follow up site visits, meetings, and certifications.
- Contaminated site investigations, coordination, and/or remediation design.
- Alternatives analysis.
- Record drawings.
- Boundary survey or property survey.
- Real estate appraisal/acquisition.
- Permitting unless specifically presented.
- Public hearings unless specifically presented.
- Any grant application completion or administration related to this project.
- Any construction related services.

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Times for Rendering Services

- A. Schedules are subject to change due to activities beyond the control of R/M. In general, the tentative schedule is as follows:

Authorization/Task Order Approval	11/19/2024
Field Survey	11/20/2024 – 12/01/2024
Public Information Meeting #1	12/18/2024
Preliminary Design	12/01/2024 – 12/18/2024
Final Design	12/19/2024 – 01/10/2025
Special Assessment Report Complete / Public Hearing	01/15/2025
Advertise for Bid	01/18/2025 & 01/25/2025
Bid Opening	02/06/2025
COW Approval	02/18/2025
Council approval	03/04/2025
Special Assessment Update with Bid Information	02/10/2025
Start Construction	TBD
Substantial Completion	TBD
Final Completion	TBD

5. Payments to R/M

- A. City shall pay R/M for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Estimate of Compensation for Services</u>
Survey	Standard Hourly Rates	\$9,375
Geotechnical	Standard Hourly Rates	\$3,350
Wetland Delineation	Standard Hourly Rates	\$3,500
Design	Standard Hourly Rates	\$25,575
Permitting	Standard Hourly Rates	\$5,100
Meetings	Standard Hourly Rates	\$2,200
Bidding	Standard Hourly Rates	\$5,300
Special Assessment	Standard Hourly Rates	\$4,400
TOTAL =		<u>\$58,800</u>

- B. The terms of payment are set forth in Section III and RM standard rates for 2024 and 2025.
- C. Terms and Conditions: Execution of this Task Order by City and R/M shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. R/M is authorized to begin performance upon its receipt of a copy of this Task Order signed by City.

TASK ORDER

TASK ORDER NO. 2024-05
2025 BROOKSIDE LANE RECONSTRUCTION
Between City of Columbus
and
Ruekert & Mielke, Inc.
Dated November 12, 2024

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement Amendment between Owner and Engineer, dated March 20, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____.

OWNER:

City of Columbus

Signature: _____

Name: _____

Title: _____

Date: _____

ENGINEER:

Ruekert & Mielke, Inc.

Signature: _____

Name: Jason P. Lietha, P.E.

Title: Vice President

Date: November 12, 2024

DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: Matt Amundson

Title: City Administrator

Address: 105 North Dickason Blvd.
Columbus WI 53925

Email: mamundsom@columbuswi.gov

Phone: 920.623.5900

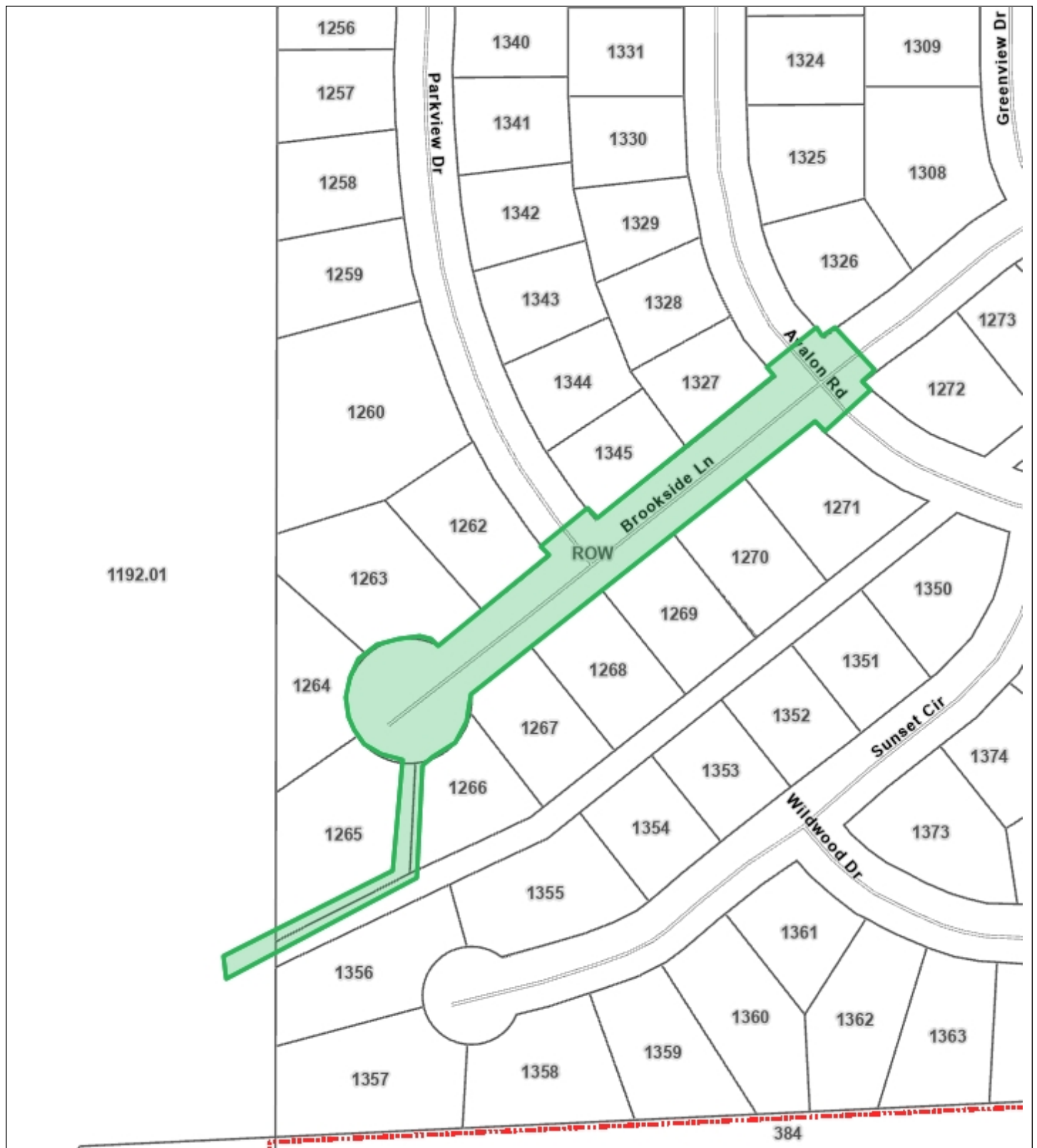
Name: Andrew W. Burt, P.E.

Title: Senior Project Manager

Address: 4630 S. Biltmore Lane
Madison, WI 53718

Email: aburt@ruekert-mielke.com

Phone: 608-819-2600



City of Columbus

Exhibit A - 2025 Brookside Lane Reconstruction

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The City of Columbus does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1 = 153'

City Of Columbus

105 N Dickason Blvd
Columbus, WI 53925
920-623-5900

Print Date: 11/12/2024