



Agenda Item Report

Meeting Type: Committee of the Whole & Council

Meeting Date: April 2, 2025

Item Title: Discussion regarding authorization to begin recruitment for a Finance Director

Submitted By: Matt Amundson, City Administrator

Detailed Description of Subject Matter:

Krystal Larson, Treasurer has informed me that she plans to retire by June 30, 2025. Krystal has elevated our budget process, developed a 5-year CIP, and has updated a number of policies and practices within the Treasurer's Office. I'm looking for discussion and direction regarding replacing Krystal who has been an extremely valuable team member.

I've drafted the attached Finance Director position that would oversee the Deputy Treasurer and Human Resources Administrator. The current salary range for the Treasurer position, which would be eliminated is \$32.37-42.08. I'm proposing that the range for Finance Director be \$37.67-\$45.00.

List all Supporting Documentation Attached:

Finance Director Job Description

Action Requested of Council:

Authorization to begin recruitment for a Finance Director and approval of job description.