



Agenda Item Report

Meeting Type: Committee of the Whole & Council

Meeting Date: April 2, 2025

Item Title: Discuss encroachment of garden at 1360 Waterloo Street onto City property.

Submitted By: Matt Amundson, City Administrator

Detailed Description of Subject Matter:

The property owners at 1360 Waterloo Street recently received a letter informing them of their garden's encroachment onto City property. The property owners have reached out regarding possible solutions, staff have discussed the following options:

- Remove the garden from City property.
- Property owners complete a survey at their expense to determine the additional area needed on city property for the garden, city grants a temporary limited easement to them for the additional needed property.
- Agreement that City grants temporary limited easement for the entirety of the adjacent City property with limitations on what can be done on the property (no structures, no expansion of the garden, etc) in exchange for them maintaining the grass area to expected city standards.

List all Supporting Documentation Attached:

Encroachment Letter

Action Requested of Council:

Discuss encroachment of garden at 1360 Waterloo Street onto City property.