



Cable Commission Meeting Minutes

Monday, November 18, 2024 at 6:30 PM

Columbus City Hall – 105 N. Dickason Boulevard

The meeting was called to order at 6:30pm by Famularo.

A quorum of the Cable Commission present included Behl, Famularo, Pyfferoen, and Roelke. Staff liaison Bennett was also present.

Bennett confirmed that the meeting was properly noticed.

Pyfferoen motions to approve the agenda for the Cable Commission meeting of November 18, 2024. Behl seconds. Motion carries by unanimous vote.

1. Roelke motions to approve the minutes from the Cable Commission meeting of October 28, 2024. Behl seconds. Motion carries by unanimous vote.

There were no members of the public present for comment. Bennett confirmed there was no correspondence received.

Unfinished Business

2. The Cable Commission discussed some possible topics to be covered in short-form video format. Discussion highlighted various City-focused topics including department updates, employee features, and highlighting behind-the-scenes type material from various departments. Other topics discussed include historical highlights, notable resident highlights, and featuring local organizations.

The commission would like to keep this on the January agenda and review quarterly throughout the year.

New Business

3. Bennett presented a revised fee schedule to be implemented in 2025. The Cable Commission had approved of one for equipment loans that would require a \$250 refundable deposit for local organizations and individuals to borrow equipment. Staff has revised the fee schedule to include proof of training and in the case of non-profits borrowing equipment, proof of 501 (c)(3) status. Additionally, staff recommended an equipment rental fee that would be \$500 plus a refundable \$250 deposit. This fee would be for anyone who wishes to rent equipment. Roelke asked if the contingencies would affect students from having equipment loaned. Bennett stated that the proof of 501 (c)(3) status would only apply to organizations and only the training requirement would apply. Bennett does not think that would be a deterrent for students.

Behl motions to approve the recommended fee schedule for equipment loan to \$250 refundable deposit and require proof of training and 501 (c)(3) status along, and equipment rental fee of \$500 with a \$250 refundable deposit. Pyfferoen seconds. Motion carries by unanimous vote.

Department Reports

4. Bennett updated the Cable Commission with October's financial statement. No new franchise fees were received for revenues. Total franchise fees on the year totaled \$36,819.71.

Bennett informed the commission that expenditure line items 151, 190, and 387 had been adjusted after a couple of invoices for training were coded to the wrong accounts. They have been re-coded, and the expenses properly allocated. Bennett stated that \$99.90 for new camera batteries were reflected as expenditures. There is \$25,906.34 remaining in the 2024 budget.

Topic discussion for short-form videos will be added to future agendas.

The next Cable Commission will be January 27, 2025.

Behl motions to adjourn the November 18, 2024, Cable Commission meeting. Pyfferoen seconds. Motion carries by unanimous vote. The meeting is adjourned at 6:53pm.

These minutes will be approved at the next Cable Commission meeting and may be amended as necessary and are respectfully submitted by David Bennett, Communications and Economic Development Coordinator.

*A quorum of city committees and/or commissions may be present at this meeting. No action will be taken or considered by those committees and/or commissions.