

# Department of Community and Economic Development

## Monthly Report

### MARCH 2026

- Approved zoning permit for new dwelling at 235 W. Harrison Street
- Meet with a representative from Lennar Builder regarding future development
- Continued online permitting development. Soft launched online fence permit and received first online application. Permit routing/review process in development. Formalizing permit upload process to city GIS.
- Permits issued year to date:
  - Zoning/misc. permits: 17
  - Building permits: 29
- Participated in a zoning rewrite coordination meeting, and further reviewed draft language
- Coordinated two development review team meetings
- The City's website had 8,500 views, 3,300 new users, and an engagement rate of 50.7%.
- The City's YouTube channel had 762 views in March for a duration of 44.7 hours. There were 5 City meetings recorded that had 126 views. Council / COW meetings made up 100 of the views while the Plan Commission had 18 and the Utility Commission had 8.
- City's Facebook page had 12 posts generating 30 shares and 50,409 impressions in March including 4,597 clicks and 1,670 link clicks. The page also gained 77 new followers for a total of 3,722.
- The City's Tourism Facebook page gained 10 new followers for a total of 1,033 in March. The page had 517 impressions.
- Attended a League of Wisconsin Municipalities communications webinar to learn more about the upcoming ADA media compliance in 2027.
- Code enforcement – followed up on erosion control, noise, property/neighbor disputes, and other complaints. Communicated/coordinated with other city staff
- Met with developer regarding possible expansion opportunities
- Researched impact of new planning and housing law
- Requested wetland delineation quotes for two properties involving city development
- Worked on 1149 W James Street feasibility project
- Updated existing land use layer in city GIS
- Coordinated a GIS presentation from Ruerkert and Mielke for multiple departments and discussed future GIS needs and 2027 budgeting
- Responded to many calls on potential permit projects related to fences, sheds, additions, etc.
- Processed permit for new commercial build in Robbins Creek Commerce Center