



Agenda Item Report

Meeting Type: Common Council

Meeting Date: April 21, 2026

Item Title: Special Assessments

Submitted By: Matt Amundson, City Administrator

Detailed Description of Subject Matter:

As a result of the discussion on April 8th, I've included the Special Assessment Guidelines that were adopted by Council in September of 2016. I've asked Attorney Johnson if any changes have been made to this since 2016 and have included his response.

There have been a few times when the council has approved deviations from the policy in the past. Instead of making permanent amendments to the policy, the Council has made one-time amendments, and then included those amendments in the final resolution for the project. This has worked well over the years.

Jason Lietha has drafted an amendment to the Special Assessment Guidelines and is included for your review and consideration.

List all Supporting Documentation Attached:

Preliminary Assessment for 2026 W School Street Reconstruction
Resolution No. 12-25 Intent to Levy Special Assessments
Special Assessment Guidelines (9-26-2016)
Amendment to Special Assessment Guidelines – Credit Policy

Action Requested of Council:

Consider and take action on the Preliminary Assessments for the 2026 West School Street Reconstruction project.