

Goal: Foster strong relationships with the municipalities that we serve and the Library Board	
Activities- <ul style="list-style-type: none"> Continue to create a presence in Fall River, including the addition of a book drop Collaborate with other City Departments for programs and marketing of programs Keep the Library Board updated on social issues and events that may impact the library 	<p>3/2025-The Book Drop has been taken to Fall River and is at the Fall River Village Hall. They are going to be doing some new landscaping this summer and it will have a permanent home near the main doors. The staff in Fall River was extremely helpful and happy to have the book drop there.</p> <p>3/2025-Amanda, Helen, and Kristi met with Kane from the Recreation Department to collaborate on advertising for the summer programs.</p> <p>3/2025-At the March 20 All Directors Meeting, the main topic of conversation was a new ILS system. At the May meeting the directors will be voting, and it seems like everyone is on board to move to SirsiDynix in 2026.</p> <p>4/2025- We are working with the City Administrator, Rec Department, and Community Center to reimagine the Columbus Commotion and make sure we are informing our community of events in a way that is not wasteful of resources and staff time.</p> <p>6/2025- We kick off the summer library program with several events overlapping with other departments. We are working closely with the rec department's summer camp and events in Fireman's Park in the evenings.</p> <p>6/2025-Attended a Council/Department Head Retreat where we worked on team building and creating a mission statement for the City of Columbus</p> <p>8/2025- Attended National Night Out and partnered with DPW for the evening.</p> <p>8/2025- We ended the Summer Library Program with a party at the Aquatic Center with the Columbus Recreation Department.</p> <p>9/2025- Presented the County Library Budget to the County Finance Committee.</p> <p>10/2025-Presented the Library Budget to the Columbus City Council</p>
Goal: Continue to update and maintain our building to create a structurally sound and accessible space for all patrons.	
Activities- <ul style="list-style-type: none"> Evaluate the future needs of our space to best serve our patrons Work with DPW to develop a plan of preventative maintenance. Help the City of Columbus include the Library on a Capital Improvement Plan in a meaningful way 	<p>3/2025- The Friends received a grant for \$2,800 to go toward the ramp at the Annex. DPW removed all of the rotten wood from the ramp and replaced it with new lumber. They also added supports at the bottom to help prevent it rotting again in the same place. We will evaluate pressure washing and staining in the summer. So far the project has cost \$147.</p> <p>4/2025- The bathroom project is complete. The two bathrooms have been well received, especially by families.</p> <p>5/2025- Pride Originals came and created a quote for new countertops at the downstairs circulation desk. I plan on applying for the Columbus Area Endowment grant for this project. He will also be fixing the woodwork in the upstairs staff area that has needed to be replaced since a radiator was taken out.</p>

Library Director Goals- 2025-2026

	<p>6/2025- Continued putting some finishing touches on the bathroom, including painting the janitor closet door.</p> <p>8/2025- Worked with DPW to get the window on the west side of the building repaired that is starting to rot.</p> <p>9/2025-Working on getting the grout in the bathrooms cleaned and sealed which will complete the bathroom remodeling.</p> <p>9/25-Received a grant from the CAE to go toward the upgrade of the downstairs circulation desk counters.</p> <p>10/2025-Had the bathroom grout cleaned and sealed</p> <p>10/2025-Worked with TAS to solve the issue of water in the Annex Basement</p> <p>11/2025- worked with TAS to get the Annex furnace up and running and worked with Wright to adjust our drinking fountain.</p>
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Goal: Promote and support staff professional growth and cohesiveness.

Activities-	<ul style="list-style-type: none"> Promote and help find opportunities for Continuing Education Review and revise policies to make sure they are not getting in the way of helping patrons Create opportunities for Staff social enjoyment <p>4/2025- Thanks to the new Employee Engagement Team for the City, the staff enjoyed a Subway lunch during National Library Week.</p> <p>4/2025- All staff attended Dementia Live to learn how to serve our patrons with Dementia and how to make our Library space dementia friendly.</p> <p>5/2025- DPI has created a Policy of the Month Club, which helps libraries go over the policies they have and look for things that needed to be added or updated. For June I am working on the Policy Audit Workbook to see where we need work. I plan on doing a full rehab on our policies.</p> <p>6/2025-The staff took off a few hours on June 5 to attend the City of Columbus Staff picnic.</p> <p>7/2025- Worked on a creating a manifest of policies that need to be updated.</p> <p>8/2025- Scheduled an all staff meeting with City HR for September 3 to go over team work and communication styles.</p> <p>9/2025-The entire staff along with some other city staff had a meeting on Sept. 3.</p> <p>10/2025-Worked with Kristen to train with our new book distributor, Ingram</p> <p>10/2025-Worked with the Social Media Policy team to develop a new policy for the Library</p> <p>10/2025-Put on a great retirement party for Sue</p> <p>11/2025- Updated the Employee Handbook Library Amendment with the Personnel Committee.</p>
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Goal: Support the library goals set forth by the strategic plan	
Activities- <ul style="list-style-type: none">• Promote and help with the continued weeding of our collections• Continue to use feedback strategies and continually evaluate the effectiveness of our programs.• Seek public input for programs that will help us to best serve our community• Create summer and winter reading programs that promote literacy and the library	<p>3/2025-Amanda, Helen, and Kristi met with Kane from the Recreation Department to collaborate on advertising for the summer programs.</p> <p>3/2025- We have weeded the juvenile non-fiction which has created a better space for our new materials downstairs and better merchandising opportunities.</p> <p>4/2025-We had to do some weeding once again in our Adult Fiction section. As this is the most popular section, it is the one we must work hard at maintaining as we are constantly adding new titles.</p> <p>4/2025- Catherine has been using Project Outcome to gain feedback on the paid speakers we have coming in. The results have come back really liking the program, we just need to find a way to use this data to bring more people in the door for programs.</p> <p>6/2025- The Summer Library Program has launched with great participation.</p> <p>6/2025- The Romantasy Book Club started on June 9, which was patron requested and had a good turn-out.</p> <p>7/2025- The SLP has surpassed our numbers from last year.</p> <p>8/2025- We are creating an adult crochet club based on feedback from patrons that they would like one.</p> <p>9/2025- We are continuing to add new programs based on feedback from patrons. Adult Crochet Club, Art from the Heart, and Cookbook Club are all new and well received.</p> <p>10/2025-Started working on the Winter Library Program. This year's theme will be Winter is Bearable with Books.</p> <p>11/2025- Weeded the YA section. Now that the weeding is on a schedule and not as big of a job, we can better analyze what we weed to use when ordering new items.</p>