



## **Agenda Item Report**

**Meeting Type:** Utilities Commission

**Meeting Date:** January 23, 2025

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**Item Title:** Approval of Rhyme Printer Leasing Contract for Wastewater and Utilities Offices

**Submitted By:** Jacob R. Holbert, Utilities Director

**Detailed Description of Subject Matter:**

Approval of the contract with Rhyme to replace the Utility Office printer which is discontinued with a new printer, and provide a printer for the Wastewater Facility so that they have access to various size pages, color printing, scanning, and etc. The contract will be for 60 months, the monthly payment for both printers and the maintenance plan will be \$314.46/month. Rhyme will cover the first three months lease payments totaling \$690.27.

**List all Supporting Documentation Attached:**

1. Rhyme Proposal
2. CPI Agreement
3. Maintenance Agreement

**Action Requested of Council:**

Review, Discussion, and approval of the Leasing Program and Maintenance Agreement with Rhyme.