

Department of Community and Economic Development

Monthly Report

February 2026

- Reviewed Part 1 zoning re-write draft prior to Plan Commission meeting
- Meet with a representative from Lennar Builders.
- Attended Ehlers Economic Development Financing Workshop. Topics included TIF, housing, budgeting, etc. Every session was economic development related.
- Finished training activities and preparing for CivicPlus permitting software soft launch.
- Permits issued year to date:
 - Zoning/misc permits: 5
 - Building permits: 29
- The City's website had 6,800 views, 2,700 new users, and an engagement rate of 50.4%.
- The City's Facebook page analytics showed 94 new followers, 136,337 views, 83 shares, and 1,083 link clicks in February.
- The City's Tourism Facebook page analytics showed 6 net followers, 5,254 views, 1 share, and 31 link clicks in February.
- Recorded 6 City meetings that had 136 views. Council / COW. meetings made up 100 of the views while the Plan Commission had 21 and the Utility Commission had 15.
- Attended a downtown branding and marketing workshop.
- Project Frozen Tundra MOU finalized and coordinated with two area businesses. Forwarded to council approval
- Tower housing. Finalized offer to purchase and Development agreement with tax incremental financing
- Answered calls regarding 390 Meadow Lane
- Assisted a local business in Robbins Creek Commerce Center about a forthcoming development
- Promoted the results of the 2025 Facade Grant program, which appeared on the front page of the Daily Citizen newspaper.
- Helped a resident evaluate potential for a duplex lot conversion to twin home
- Responded to an open records request
- Assisted five people interested in a residential property located in a flood plain
- Followed up on flood plain enforcement issues
- Participated in a zoning rewrite coordination meeting, and further reviewed draft language
- Reviewed a conditional use permit application for a property on commercial drive
- Executed and coordinated agreements related to the Vita/Rhodes MOU
- Executed/coordinated agreements related to the selling of the Tower Drive property
- Responded to inquiries regarding city owned property
- Follow up work on economic development marketing
- Development smart goals with H.R. regarding department position
- Met with consultant to coordinate zoning rewrite
- Coordinated two development review team meetings
- Reviewed and coordinated conditional use permit for Markquart RV expansion