

City of Columbus Façade Improvement Grant Requirements

The façade grant program is a reimbursable grant program for commercial properties in the City of Columbus. The program has the following requirements.

1. Façade Improvement Grants
 - a. Must leverage \$1 of private funds for \$1 requested with a maximum of \$25,000 per project.
 - b. Eligible Activities for the Façade Improvement Grant:
 - i. Repair/replacement of the original building's materials and decorative details.
 - ii. Cleaning of exterior building surfaces.
 - iii. Tuck pointing and masonry repair.
 - iv. Painting of exterior building surfaces
 - v. Repair/replacement or addition of entrances, doors, display windows, transoms, or windows.
 - vi. Replacement of existing signs and awnings.
 - vii. New signage and awnings.
 - viii. Permanent exterior lighting.
 - c. Temporary or Portable signs are not eligible for sign grants
 - ~~d.~~ Signs must be for Business Identification

~~e.~~ 2. Any property within the City of Columbus zoned ~~CBD-1, B-2, B-3 or I-1~~ Commercial or industrial

~~f.~~ 3. Buildings will qualify for a façade grant once a calendar year.

~~2.~~ 4. All completed applications will be reviewed upon submission and at the discretion of the CDA the funds will be distributed on a 'first come, first serve' basis.

~~3.~~ 5. Applications should be submitted and approved by CDA ~~the~~ prior to any work commencing on a project to be eligible for grant request.

6. The project must be visible from the public right of way.

~~Projects are encouraged to obtain two or more bids.~~

~~4.~~ 7.

~~5.~~ 8. All proposed improvements must comply with all applicable Wisconsin State Statutes and Columbus Municipal Code and the applicant must obtain all necessary permits.

~~6.~~ 9. Grants will not be awarded to Tax Delinquent Properties.

~~7.~~ 10. Projects must be completed within twelve (12) months after the ~~Letter of CDA~~ Approval.

Completion means the project has been completed as submitted in the application or defined in the grant agreement. Financial documents and proof of project payment for reimbursement must also be submitted in the twelve month period. Grantees may request up to a six month extension from the CDA.

~~8.~~ 11. ~~Projects are encouraged to obtain two or more bids.~~ Grant awardees must sign a grant award agreement.

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Façade Grant Program Process

1. Application Submittal
 - ~~a.~~ A pre-application meeting with city staff is encouraged.
 - ~~a-b.~~ Applicant shall submit a signed copy of grant application.
 - ~~c.~~ Applicant shall submit all required attachments with the application.
 - ~~b-d.~~ Only on-line applications are accepted. See city web site.
 2. Review Process
 - a. Internal Review
 - b. Community Development Authority Review and Approval
 - ~~c. Council Notification~~ Applicant signs grant award agreement
 3. Applicant obtains relevant permits and completes the project
 - a. Applicant has 12 months from date of approval to complete the project.
 4. Payment Process
 - a. Applicant submits proof of payment for eligible activities to the program administrator.
 - b. Program Administrator will verify that the project was completed as proposed.
 - c. Program funds will be disbursed when project invoices or receipts have been submitted to the program administrator.
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