

## TASK ORDER

This is Task Order No. 2025-CU04,  
consisting of 4 pages  
Columbus Utilities  
Heritage Way Watermain Extension

### **Task Order**

---

In accordance with the Agreement Amendment between the Columbus Utilities (Owner) and Ruekert-Mielke, Inc. (Engineer) dated February 20, 2019, Owner and Engineer agree as follows:

#### **1. Specific Project Data**

- A. Title: Heritage Way Watermain Extension
- B. Description: This task order includes the data collection, design, bidding, and construction phases for the Heritage Way Watermain Extension project from Brookside Lane to Heritage Way in the City of Columbus (see attached map).

#### **2. Services of Engineer**

##### A. Phase 1 – Data Collection

- Prep work for field (including Digger's Hotline request).
- Survey including control points and utility measure downs.
- Drone flight and processing, capture current aerial imagery and topography.
- Survey data download, quality control, and preparation for design.
- Build surface model, create pipe networks, and setup base file drawings.
- Process and analyze survey data.
- Reimbursable expenses including mileage and survey equipment.

##### B. Phase 2 – Design

- Project administration and Owner coordination
- Plan development
  - Prepare cover, index, project notes, and construction details
  - Design and prepare erosion control drawings and notes.
  - Design and prepare water main plan and profiles.
  - Coordinate with utilities in corridor to address any potential conflicts.
  - Measure quantities and prepare Opinion of Probable Construction Cost.
- QA/QC
  - Review plans for conflicts or issues
  - Confirm plans have addressed Owner feedback.
- Specification Development
  - Prepare specifications – legal and procedural.
  - Prepare specifications – technical.
  - Complete project manual for bidding and upload to Quest.

##### C. Phase 3 – Bidding

- General coordination with Owner staff.
- General coordination with potential bidders.
- Addenda preparation.
  - Drawing modifications
  - Specification modifications
- Attend bid opening.
- Review bids and prepare bid tabulation.
- Make formal award recommendations to Client.
- Issue Notice of Award to Contractor.
- Review contractor information (insurance, agreement, bonding, etc.)
- Issue Notice to Proceed.

## TASK ORDER

### D. Phase 4 – Permitting

- Endangered Resources Review (ER)
- WDNR Watermain
- WDNR Stormwater – Construction
- WDNR Wetland and Waterway

### E. Phase 5 – Meetings

- Plan review meetings with Owner staff
- Utility and property owner coordination.

### F. Phase 6 – Construction

- Prepare agenda and attend preconstruction meeting.
- Prepare preconstruction meeting minutes and distribute.
- Contract coordination with Contractor and Owner.
- Construction submittal review and approval.
- Construction staking for:
  - Watermain and Hydrants
- Construction review – utilities:
  - Full time review of watermain construction.
- Pay request review and recommendation as required.
  - Breakdown fee by City category for each pay request.
- Change order preparation as required.
- Technical support and administration
  - Meeting with property owner.
  - Project support as directed by the City Administrator.
- Substantial completion inspection.
  - Issue substantial completion certificate.
- Develop punch list/review punch list.
  - Coordination with Contractor and property owner.
- Final completion inspection.
- Provide FieldAlly working drawings and inspection reports.
  - Update GIS with record drawing information for watermain.
- Project closeout documentation.

### **3. Owner's Responsibilities**

The City shall have those responsibilities as set forth in Section II of the Agreement, subject to the following:

- A. City shall confirm attendance to meetings prior to attendance.
- B. Attend utility coordination meetings.
- C. Provide timely review for questions.
- D. Attend the final site walk-through.

### **4. Items Excluded**

The following items are excluded from the scope of services:

- A. Anything not specifically listed in the scope of services above.
- B. Geotechnical exploration
- C. Wetland Delineation
- D. Replacing property irons or setting new property irons
- E. Permit fees
- F. Easement creation and/or survey staking
- G. Title report required to create legal documents.
- H. Follow up site visits, meetings, and certifications.
- I. Contaminated site investigations, coordination, and/or remediation design.
- J. Alternatives analysis.
- K. Value engineering.
- L. Record drawings.
- M. Boundary survey or property survey.

## TASK ORDER

- N. Real estate appraisal/acquisition.
- O. Permitting (other than listed above).
- P. Public hearings (other than listed above).
- Q. Any grant application completion or administration related to this project.
- R. Any construction related services (other than listed above).

### 5. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
Authorization/Task Order Approval	11/20/2025
Field Survey	11/24/2025
Preliminary Design	12/05/2025
Final Design	12/15/2025
Final Review and QC	12/31/2025
Advertise for Bid	01/07/2026 and 01/14/2026
Bid Opening	01/28/2026
Council Approval	02/17/2026
Start Construction	TBD
Substantial Completion	TBD
Final Completion	TBD

### 6. Payments to Engineer

- A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Estimate of Compensation for Services</u>
Survey	Standard Hourly Rates	\$4,650
Design	Standard Hourly Rates	\$23,820
Bidding	Standard Hourly Rates	\$6,400
Permitting	Standard Hourly Rates	\$5,600
Meetings	Standard Hourly Rates	\$2,400
Construction Administration	Standard Hourly Rates	\$8,500
Construction Staking	Standard Hourly Rates	\$3,770
Construction Inspection	Standard Hourly Rates	\$17,340
	<i>TOTAL</i>	<i>\$72,480</i>

- B. The terms of payment are set forth in the Standard Terms and Conditions.

### 7. Consultants

None.

### 8. Other Modifications to Standard Terms and Conditions

None.

### 9. Attachments

Project location Map

### 10. Documents Incorporated by Reference

Ruekert & Mielke, Inc. / Client Master Agreement

## TASK ORDER

TASK ORDER NO. 2025-CU04  
Heritage Way Watermain Extension  
Between City of Columbus  
and  
Ruekert & Mielke, Inc.  
Dated November 20, 2025

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement Amendment between Owner and Engineer, dated February 20, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is November 20, 2025.

OWNER:

Columbus Utilities

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ENGINEER:

Ruekert & Mielke, Inc.

Signature: Jason P. Lietha Digitally signed by Jason P. Lietha  
Date: 2025.11.07 10:28:19 -06'00'

Name: Jason P. Lietha, P.E.

Title: Senior Vice President

Date: \_\_\_\_\_

DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: \_\_\_\_\_

Name: Samantha Boman

Title: \_\_\_\_\_

Title: Project Engineer

Address: \_\_\_\_\_  
\_\_\_\_\_

Address: W233 N2080 Ridgeview Parkway  
Waukesha, WI 53188-1020

Email: \_\_\_\_\_

Email: sboman@ruekert-mielke.com

Phone: \_\_\_\_\_

Phone: 608-572-7972

Fax: \_\_\_\_\_

Fax: 262-542-5631

