

Library Director Goals- 2026-2027

<p>1. Has the Director demonstrated Leadership and Management Skills with respect to the Library and staff?</p>	
<ul style="list-style-type: none"> Facilitate regular staff meetings to support continuous learning and enhance collaboration and cohesion among team members. Actively promote and assist staff in identifying relevant continuing education opportunities. 	<p>5/2026- Helen will be attending the Play Make Learn Conference in June.</p> <p>5/2026- Kristen attended the Adult Library Services Program Swap at the Oregon Library (Catherine was on vacation).</p> <p>5/2026- All staff will participate in monthly online trainings through NeoGov via the City of Columbus. In May, the training course is titled "A Guide to Healthy Communication."</p>
<p>2. Has the Director demonstrated their ability to provide Budgetary, Fiscal, and Infrastructure Information to the Board?</p>	
<ul style="list-style-type: none"> Assess current and future space needs and make informed recommendations to the Board to enhance service to patrons. Create a strategic budget that promotes sustainable growth in staffing, building improvements, collection development, and programming. 	<p>5/2026- Installed new Self-Checkout in the children's area</p>
<p>3. Has the Director managed and/or developed Programming Initiatives and Resources for the Library and its patrons?</p>	
<ul style="list-style-type: none"> Collect and analyze patron feedback to design and implement new programs that meet community needs. Build upon and actively promote existing library programs to ensure continued engagement and success. 	<p>5/2026- Catherine is gathering information and working on creating a Mahjong group at the Library</p>
<p>4. Has the Director maintained Public Services/Relations and Communications with the Columbus community and surrounding areas?</p>	
<ul style="list-style-type: none"> Increase community awareness of the library's 	<p>4/2026- Added a TV screen upstairs for announcements and to share statistics with the library users.</p>

Library Director Goals- 2026-2027

<p>current and future growth needs.</p> <ul style="list-style-type: none"> • Actively communicate the value of current library services and highlight opportunities for expanded offerings. • Create and implement a Legacy and Memorial Donation program and promote it to the community. 	
<p>5. Has the Director demonstrated her ability to provide the Board with Policy Assistance and/or Development Support pertaining to local, state, and national developments in the library field?</p>	
<ul style="list-style-type: none"> • Create and maintain a centralized policy manifest that documents all policies and their last review dates. • Ensure policies are reviewed and updated on a regular cycle, prioritizing those not reviewed in the past two years. • Develop and implement any missing policies to support effective operations and compliance. 	<p>5/2026- Went through all our policies and renamed them using the last date they were updated.</p> <p>5/2026- Attended a director’s roundtable with SCLS staff where Library User Policies were discussed. We updated this policy last year and it does not need any further changes.</p>