



Agenda Item Report

Meeting Type: HLPC

Meeting Date: Sept. 25, 2024

Item Title: Downtown Historic District Creation

Submitted By: Mike Kornmann, Director of Community and Economic Development

Detailed Description of Subject Matter: Attached is the old Main Street Design Guidelines from our files. If used in any way, the document needs to be updated to a document that looks more current as well as updated the policies and procedures. Lighting may be an area that may be missing in this document. Whether its security lighting, lighted signs, or even skyline lighting, this is a key element to consider.

The policies need to reflect the current development review and permitting process in effect today including building code and zoning requirements. The current document includes financial tools available. These tools may be a better fit in a different document.

The review time it takes to get approval should be considered. An optional second meeting a month could be considered as an option to review applications to provide a faster response time.

The application for the national register is included with this report and provides a narrative of the district's history.

List all Supporting Documentation Attached:

- Design Guideline – Main Street
- Historic District Map
- Downtown Historic District National Register Application

Action Requested of HLPC: Potential action items to pursue:

- Revise and update the Design Guidelines document
- Create an Executive Summary of the reasons for local designation that could be used as an education tool with property owners and other interested parties
- Review and update the legal description of the district.