

## **2025 Budget Process Calendar**

Staff will begin the budgeting process in August and will bring a tentative budget or at least a list of equipment to replace and upgrade with estimated costs.

Budgeting timeline:

July 16 - Committee of the Whole: Set 2025 Budget Schedule

July 17 - Staff Meeting: Budget Kickoff Meeting and Budget Instructions

Aug. 5 - Capital Budget Review

**\*\*Aug. 23 - Department Operating Requests Due\*\***

Sept. 4 to 13 - Department Budget Request Review Meetings

Sep. 16 to 20 - Mayor, Administrator, & Treasurer Develop Budget Recommendation

Sep. 17 - Committee of the Whole Budget Work Session

Oct. 1 - Committee of the Whole & Council: Authorize Public Hearing

Oct. 14 - Date of Public Hearing Notice

Oct. 15 - Committee of the Whole Meeting (if needed)

Oct. 29 - Budget Public Hearing & Deliberations at C.o.W. & Council Meetings

Nov. 19 - Council Approval of Budget & Property Tax Levy