

**Columbus Public Library
Library Board Meeting
Tuesday, October 15, 2024
Phyllis Luchsinger Callahan Meeting Room**

Call to Order: Pete Kaland called the meeting to order at 5:00 p.m.

Roll Call, Introduction of Visitors Public Input: Pete Kaland, Amanda Wakeman, Nora Vieau, Jim Schieble, Sue Salter, Trina Reid, Shirley Berkley, Merry Anderson
Absent: Dana Pike, Deb Haeffner

Approval of the Agenda for October 15, 2024: Due to another commitment, it was agreed to reverse the Agenda order and address Unfinished Business first. Jim moved and Nora seconded a motion to approve the Agenda. Motion carried.

Approval of Minutes: Shirley moved and Nora seconded a motion to approve the Minutes. Motion carried.

Reports

Financial Secretary's Report: CPL received a 1,000 donation from Dr. Rolf Poser. SCLS Foundation account continues to appreciate, up \$5,680.18 from last month. CDAR1 rolled over 8/29/24 at 5.20%.

Bills: Bills of \$6,737.36 submitted. Jim moved and Shirley seconded a motion to approve the bills. Motion carried.

Budget Comparison: Through September 74.18% of budget has been spent.

Library Director's Report: Sue Mathwich received an SCLS Foundation Award at the Waunakee Public Library on October 3. Pete Kaland, Shirley Berkley, Sue Salter, Merry Anderson, and Amanda Wakeman attended the event.

CPL was awarded a \$4,000 grant from the Columbus Area Endowment to make the circulation desk more accessible and to replace the top. See Unfinished Business.

Nathan Barnes of the Columbus Fire Department presented storytime to celebrate Fire Prevention Week.

CPL participated in the Columbus Beautification Committee fundraiser "Spruce Up the Cans." CPL purchased the right to decorate a refuse can. Heather did a magnificent job painting "our" can, which will be displayed in a Columbus park.

Upcoming Programs:

10/20-CPL taking part in Columbus PTO Trunk or Treat

10/23-STEAM: States of Matter with Butter with Royal Guernsey Creamery

10/24-Creepy Classic Movie: "The Ghost and Mrs. Muir"

10/27-CPL taking part in Fire Station Trick-or-Treat event
11/5-Adult Trivia Night
12/8-CPL will participate in annual Christmas train event
January-Winter reading program "Once Upon a Snowy Day"

Meetings:

9/20-Columbia County Library Board and Directors met in Pardeeville. Wyocena and Pardeeville will now be a joint library with two buildings, one director and one budget.
9/25-Amanda and the Directors from Rio and Portage presented the 2025 County budget to the Columbia County Finance Committee. The budget was approved unanimously at 73%.
10/24-SCLS Foundation Board meeting at SCLS headquarters in Madison.

Buildings: The ballast burned out on a downstairs office light. S&S Electric installed a new LED fixture as part of replacing all fixtures with LED.

Library Director's Goals:

Met with city departments and community groups to discuss collaborating on city events to make them as successful as possible. Will meet quarterly.
Met with Building & Grounds committee to go over plans for bathroom remodel to make it more accessible. See Committee Reports.
Installation of crosswalk lights on indefinite hold.

President's Report: None

Friends of the Library: Sales slow currently. FOL participated in Culver's benefit on 10/14 and will participate in the fall wine walk on 11/30.

Literacy Council Report: The new white board and markers are available in the Annex for everyone's use. A memorial gift was used for purchase.

Correspondence: None

Committee Reports:

Personnel Committee: DNM

Building and Grounds Committee:

For the remodeling project to make the bathroom, the only bathroom in the Library, ADA compliant, Deb recommended making a single stall family restroom. Doors will lock. J. Bisbee quoted \$15,200. The upgrade will be funded with a \$10,000 grant from ALA plus budget funds. Shirley moved and Jim seconded a motion to approve. Motion carried.

In view of the Columbus Area Endowment rejection of the FOL request for a grant to redo the Annex ramp, Board discussed options including possibly having a high school trades class do the work, looking into possible county or other funds, and researching alternative construction materials. Amanda will get additional information and quotes.

Trustee Training: None.

Unfinished Business:

Amending Annex Leases: A person with a pet photography business expressed interest in leasing the open studio space. Board discussed possible liabilities due to animal allergies and control. Current lease prohibits animals but may need to be amended to clarify use of space. Jim moved and Sue seconded a motion to deny with regret the request. Motion carried.

Columbus Area Endowment Grant: The Grant for the circulation desk upgrade was based on using a local vendor. Amanda searched for a local vendor and reported to the Rotary regarding the inability to comply with this restriction. It was waived and a quote of \$5,810 was submitted by a vendor from Cambria. Budget funds will make up the shortfall. Jim moved and Shirley seconded a motion to approve the quote and project. Motion carried.

New Business: None

Adjourn: Jim moved and Shirley seconded a motion to adjourn. Motion carried. Meeting adjourned at 5:50 p.m..

Next scheduled board meeting—October 15, at 5:00 p.m.

Respectfully submitted.

Merry Anderson, Secretary