

**Columbus Public Library
Library Board Meeting
Tuesday, August 20, 2024
Phyllis Luchsinger Callahan Meeting Room**

Pete Kaland called the meeting to order at 5:04 p.m.

Roll Call: Pete Kaland, Amanda Wakeman, Nora Vieau, Jim Schieble, Trina Reid, Shirley Berkley, Merry Anderson, Deb Haeffner
Absent: Dana Pike, Sue Salter

Adoption of the Agenda: Shirley moved and Jim seconded a motion to approve the Agenda. Motion carried.

Disposition of Minutes: Jim moved and Deb seconded a motion to approve the Minutes. Motion carried.

Financial Report: SCLS Foundation account up \$9,251.18 for the month. CDAR 1 renews 8/29/24 at 5.20%. Merry moved and Shirley seconded a motion to approve the Financial Report. Motion carried.

Approval of Bills: Bills of \$6,443.01 submitted. Jim moved and Shirley seconded a motion to approve the bills. Motion carried.

Director's Report:

Summer Reading Program wrapped up 8/9. Winners of the 39 raffle prizes were drawn 8/16 with almost 5,000 raffle tickets claimed. A total of 572 people signed up this year compared to 320 last year.

7/13-Royal Guernsey presented a great program on their butter-making.

7/16-A total 198 attended Ms. Kim's Amazing Animals on the Library Lawn.

7/17-Library collaborated with Columbia County ADRC for The Remember Project which included a meal sponsored by the Fall River-Columbus Rotary. A movie was shown remotely to 6 locations.

7/20-Library hosted Mark Moran, Antique Appraiser.

7/31-Celebrated Harry Potter's birthday on the library lawn.

8/1-Families participated in Read to a Senior at Home Again Assisted Living.

8/6-Catherine, Helen, Kristi, and Amanda attended National Night Out with hundreds stopping at the CPL booth.

Upcoming:

8/26-Back to School Bingo

8/28-Honoring Sue Mathwich and celebrating her 25th anniversary with CPL with cupcakes all day

8/29-Authors Jenny Kalvaitis and Kristen Whitson, *We Will Always Be Here*

8/13-No Good, Very Bad Art Night

10/2-SCLS Foundation Cornerstone event; Sue Mathwich will receive award

Buildings: Currently working on bathroom project.
Pride Originals building new cupboard for program room funded by Friends of the Library. They also provided a quote on upgrading upstairs circulation desk for which a grant application to Columbus Area Endowment has been submitted.

Meetings:

July 18-SCLS All-Directors meeting in Fitchburg

July 19-Columbia County Board and Directors meeting in Wisconsin Dells; Amanda and Sue attending

All staff with SCLS email addresses are participating in cybersecurity training online each month.

8/9-Amanda met with Mark Jochem for annual SCLS visit.

Director's Goals: Continue to work with Personnel Committee on updating City Handbook. Working with two other Columbia County Directors on county budget for September presentation

President's Report: None

Friends of the Library: 8/29-Attended Columbus Elementary School Open House and possibly will participate in annual wine walk.

Literacy Council Report: None

Correspondence: Received thank you's from Columbia County ADRC and Columbus Police Department for participating in their respective events.

Committee Reports:

Personnel Committee: DNM

Building and Grounds Committee: DNM

Trustee Training: None this month.

Unfinished Business: None

New Business:

Budget: Jim moved at Deb seconded a motion to approve the preliminary City of Columbus budget for CPL. Motion carried.

Annex Leases: Tenants will be notified after this August meeting that monthly rents will be increased as follows: Room A&D \$175 to \$220; Room B \$70 to \$90; Room C \$85 to \$110; Room E \$70 to \$90. This will result in a total monthly income of \$510 (\$5,760 annually) compared to \$380 monthly (\$4,560 annually) at previous rates. The rent will be discounted \$20 if one tenant agrees to be responsible for collecting rents. Tenants also will be asked to provide proof of insurance.

CPL Capital Improvement Projects: Board discussed the proposed projects and budget at length. Deb can begin gathering data relative to services requirements, square footage needs and other issues for a future library addition.

Adjournment: Jim moved and Shirley seconded a motion to adjourn. Motion carried. Meeting adjourned at 6:30 p.m..

Next scheduled board meeting—September 17, at 5:00 p.m.

Respectfully submitted.
Merry Anderson, Secretary