



## Agenda Item Report

**Meeting Type:** City Council

**Meeting Date:** December 17, 2024

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**Item Title:** Cardinal Heights Staff Report

**Submitted By:** Mike Kornmann, Director of Community and Economic Development

**Detailed Description of Subject Matter:**

The Plan Commission recommended approval of the plat with the condition that items in the review letter be addressed. The Department of Transportation, as one of the state agencies that plays a key role in plat approvals is requiring a memorandum of agreement (MOA) with the City to address potential traffic issues related to the plat. The City Engineer and staff believe traffic impacts will be low with this subdivision and the likely hood of needed changes to Park Avenue in the future unlikely.

This final version of the plat has the storm water pond beyond the 50 foot DOT setback, Lot 18 beyond the 50 foot setback, and the driveway for the farm house accessing O'Brian Court.

We are expecting to bring the MOA to the City Council at the next meeting.

**List all Supporting Documentation Attached:**

- City Engineer Review Letter
- Final Plat

**Action Requested of Council:** Approval of the Cardinal Heights Final Plat with the following conditions:

1. All items in the City Engineer's review letter be addressed
2. Final approval from required state agencies
3. Approval of a memorandum of agreement with the Department of Transportation