

Columbus Historic Landmarks and Preservation Commission
Meeting Minutes
Wednesday April 30, 2025
105 North Dickason Boulevard

The meeting was called to order by Chair Ruth Hermanson at 4:00 p.m.

Attendance: Commissioners Altschwager, Hermanson, Gilbertson, Nagle, Ulrich, Mayor Hammer and Elling. Dave Bennett and Mike Kornmann were also present.

Notice of open meeting: Chair Hermanson noted that the meeting agenda had been posted and distributed per State Statutes.

Public Comment: The group welcomed Mayor Hammer as a voting member of the group. Mike Kornmann announced that he received a message today that the City did not receive a grant from the Wisconsin Vibrant Spaces program. More discussion when this is on the agenda in May.

Minutes of March 25: Motion by Altschwager, second by Gilbertson to approve. Motion carried unanimously.

Treasurer's report: as of April 22, 2025:

- Susan Stare Auditorium Fund (CD)		\$ 19,148.88
- Water Tower Fund	253474	\$ 10,625.02
- Mary Poser/ Former Columbus Auditorium Corporation	2502700 (CD)	\$ 32,307.87
- RestHaven Improvement	255362	\$106,126.01
- Columbus Pavilion ADA Accessibility Fund	250968	\$ 4,015.93
- CHLPC Account	187450	\$ 32,597.71

Motion by Nagle, second by Gilbertson to approve as presented. Motion carried unanimously.

Motion by Hammer, second by Gilbertson to approve invoices from Jan Ulrich for calendar mailings at \$63.14 and from Beth Altschwager for postage and envelopes on Resthaven mailings at \$219.00. Both payments to come from Account #255362. Motion carried unanimously.

Application by CHLPC to designate City Hall as a local historical landmark: The commissioners reviewed material prepared by City staff for the nomination process for local landmark designation of Columbus City Hall, 105 Dickason Boulevard. Several minor corrections were made to the application.

Upon conclusion of the review of information submitted in the application, Commissioner Gilbertson made a motion to acknowledge that the application was complete and to direct staff to notify other City officials of the application and set a preliminary hearing for May 28, 2025 at 4:00 p.m. Motion seconded by Commissioner Nagle. Motion carried unanimously.

Contracts for the Summer Concert Series: The commissioners reviewed the contract documents for the 2025 summer concert series. Motion by Hammer, second by Gilbertson to approve the contracts and direct payment from account #255362. Motion carried unanimously.

Purchasing Policy Update: The staff included the city's purchasing policy as part of the meeting packet. Mike Kornmann reviewed the information and amounts with the commissioners. Expenditures up to \$5,000 require approval of the commission and Mike Kornmann. Expenditures between \$5,000 and \$25,000 require approval of the commission and Administrator Amundson. Expenditures over \$25,000 require approval by the commission and City Council.

Motion by Altschwager, second by Nagle to adjourn at 4:47 p.m. Carried Unanimously.

NEXT MEETING: May 28, 2025 at 4:00 p.m.

Respectfully submitted, Henry J. Elling, CHLPC Secretary