



Agenda Item Report

Meeting Type: Historic Landmarks Preservation Commission

Meeting Date: May 27, 2026

Item Title: Consider and take action regarding the 2026 Summer Concert Series

Submitted By: David Bennett, Communications & Economic Development Coordinator

Detailed Description of Subject Matter:

Staff had discussion with the City Finance Director regarding possibly pre-paying for the bands at the 2026 Summer Concert Series. As discussed at the previous Historic Landmarks Preservation Commission (HLPC) meeting, the question of being able to present a physical check immediately after the band performs was brought to the Finance Director. The City's Finance Director brought up some concerns and thought it would be best to continue payment based on how it was handled last year following the City purchasing policy. This involves confirmation the concert took place, then staff would submit an invoice / contract stating the amount to be paid and who to pay to the Finance Department for processing and payment.

Yard signs for the concerts have been spotted, staff would like to remind supporters to make sure the signs are not in the public right-of-way. Additionally, promoting on the City website and Facebook page will be started the week before Memorial Day.

List all Supporting Documentation Attached:

Action Requested of the Historic Landmarks Preservation Commission:

Discussions, possibly take action on items related to the Summer Concert Series

Strategic Plan Objective: