



CITY COUNCIL MEETING

| AGENDA SECTION | ITEMS FOR CONSIDERATION |
|----------------|-------------------------|
| MEETING DATE | MARCH 22, 2021 |

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|--|--|---|---|---|--|--|---|---|--|---|
| ITEM: | Resolution 2021-35 Funding an Evaluation and Strategic Plan for The City's Information Systems | | | | | | | | | |
| DEPARTMENT: Finance | | BY/DATE: Joseph Kloiber, Finance Director/ March 18, 2021 | | | | | | | | |
| CITY STRATEGY: <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i> | | | | | | | | | | |
| <table><tr><td><input type="checkbox"/> Safe Community</td><td><input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel</td></tr><tr><td><input type="checkbox"/> Economic Strength</td><td><input type="checkbox"/> Excellent Housing/Neighborhoods</td></tr><tr><td><input type="checkbox"/> Equity and Affordability</td><td><input checked="" type="checkbox"/> Strong Infrastructure/Public Services</td></tr><tr><td><input type="checkbox"/> Opportunities for Play and Learning</td><td><input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population</td></tr></table> | | | <input type="checkbox"/> Safe Community | <input type="checkbox"/> Diverse, Welcoming "Small-Town" Feel | <input type="checkbox"/> Economic Strength | <input type="checkbox"/> Excellent Housing/Neighborhoods | <input type="checkbox"/> Equity and Affordability | <input checked="" type="checkbox"/> Strong Infrastructure/Public Services | <input type="checkbox"/> Opportunities for Play and Learning | <input type="checkbox"/> Engaged, Multi-Generational, Multi-Cultural Population |
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BACKGROUND:

As discussed at the November 2, 2020 City Council work session, and addressed within the December 14th agenda packet supporting the 2021 budget, there are a number of information system needs that are not yet included in the 2021 budget, nor in the City's long-term financial plan or its capital improvement plans.

Some of these items arose late in the process for the 2021 budget, such as items initially purchased with emergency pandemic funding. The cost of many other items under consideration can only be determined in the context of an overall plan for what services and features that stakeholders want the City's information systems to provide over the next several years.

As discussed with the City Council, staff recommends contracting for an independent preparation of this evaluation and strategic plan. This would allow staff to provide the City Council with a comprehensive recommendation to improve the City's information systems that reflects all relevant costs and tradeoffs.

Staff obtained referrals to four firms qualified to perform this work. Two firms declined; Protivity (Robert Half), and Human Capital. Of the two firms with responsive proposals, Mel Bunt and Sciens Consulting, Sciens has significantly more experience providing this type of analysis for local governments. In addition, the proposal from Sciens Consulting has a detailed time budget with a not-to-exceed price. Whereas, the proposal from Mel Bunt is open-ended, at a stated hourly rate.

RECOMMENDED MOTION(S):

MOTION: Move to waive the reading of Resolution 2021-35, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-35, being a resolution amending the 2021 budget to transfer \$40,000 of fund balance from the general fund to the information systems fund, funding an evaluation and strategic plan for the city's information systems; and to authorize the city manager to enter into the related agreement with Sciens Consulting.

ATTACHMENT(S):

Resolution 2021-35

Proposal from Sciens Consulting